

London Borough of Harrow



GRANTS ADVISORY PANEL

WEDNESDAY 26 NOVEMBER 2003

7.30 PM

PANEL AGENDA (ADVISORY)

COMMITTEE ROOM 1 & 2
HARROW CIVIC CENTRE

MEMBERSHIP (Quorum 3)

Chair: Councillor Harrison

Councillors:

Bluston
Ismail
N Shah
Thammaiah (VC)

Arnold
Marilyn Ashton
Mrs Joyce Nickolay
Anjana Patel

Reserve Members:

1. Mrs R Shah
2. Omar
3. Lavingia
4. Idaikkadar
5. O'Dell

1. Billson
2. Myra Michael
3. Mary John
4. Janet Mote

Issued by the Committee Services Section,
Law and Administration Division

Contact: Rebecca Arnold, Committee Administrator
Tel: 020 8424 1785 E-mail: rebecca.arnold@harrow.gov.uk

***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.***

LONDON BOROUGH OF HARROW

GRANTS ADVISORY PANEL

WEDNESDAY 26 NOVEMBER 2003

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

2. **Declarations of Interest:**

To receive declarations of interest (if any) from Members of the Committee arising from business to be transacted at this meeting.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

Enc.

4. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 15 September 2003, having been circulated, be taken as read and signed as a correct record.

(a) **Amendment to the Minutes of 28 July 2003:**

Declarations of Interest:

RESOLVED: To note that the following interests were declared:

- Councillors Arnold, Harrison and Joyce Nickolay declared a prejudicial interest in Harrow in Europe, but in accordance with Paragraph 12.2 of the Council's Code of Conduct for Councillors they remained and took part in discussions and voting on the agenda item in question.
- Councillor Arnold declared a personal interest in Harrow Citizens' Advice Bureau (Management Committee).
- Councillor Bluston declared a personal interest in Harrow in Business.

5. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel Procedure Rule 15 (Part 4E of the Constitution).

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel Procedure Rule 13 (Part 4E of the Constitution).

7. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel Procedure Rule 14 (Part 4E of the Constitution).

- Enc. 8. **Community Premises Applications 2003/04:** (Pages 5 - 14)
Report of the Executive Director (Business Connections).
- Enc. 9. **Reserved Grants 2003/2004:** (Pages 15 - 24)
Report of the Executive Director (Business Connections).
- Enc. 10. **Grants to Voluntary Organisations Budget 2004/2005:** (Pages 25 - 34)
Report of the Executive Director (Business Connections).
- Enc. 11. **Grant Funding 2004/2005:** (Pages 35 - 146)
Report of the Executive Director (Business Connections).

AGENDA - PART II - NIL

Proposed Officer Attendance at This Meeting

Bindu Arjoon-Matthews – Strategic Partnership Section Manager

Zach Stavrinos – Community Development Officer

Elaine Mceachron – Principal Legal Executive

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CABINET

GRANTS ADVISORY PANEL

15 SEPTEMBER 2003

Chair: * Councillor Harrison

Councillors: * Arnold * Mrs Joyce Nickolay
* Marilyn Ashton * Anjana Patel
* Bluston * N Shah
* Ismail * Thammaiah

* Denotes Member present

RECOMMENDATION 1 (To Portfolio Holder): Reserved Grants 2003/04

The Panel received a report in the name of the Chief Executive which provided an update on the reserved grants to Voluntary Organisations 2003/04. Members expressed concern that additional information had not been forthcoming from Harrow in Europe. The Chair agreed to write to the organisation to advise that the Panel were minded to withdraw the funding held in reserve if further information was not provided by the organisation by the time of the next Panel meeting in November. Members were reminded that Harrow Women's Centre would not be in a position to ascertain true running costs until they had been in the new premises for at least six months. Members were advised that sufficient information had now been received from Harrow Kuwaiti Community Association to support the release of the group's reserved grant.

Resolved to RECOMMEND: That (1) the reserved grant of £1,000 be released to the Harrow Kuwaiti Community Association;

(2) the reserved grant of £2,500 for Harrow in Europe and the reserved grant of £5,000 for the Harrow Women's Centre remain reserved.

REASON: To enable the Harrow Kuwaiti Association to improve its services by utilising the reserved grant. To give Harrow in Europe and Harrow Women's Centre time to provide the required information.

RECOMMENDATION 2 (To Portfolio Holder): Monitoring of Grant Funding Allocated in 2002/03

The Panel received a report in the name of the Chief Executive detailing monitoring information supplied by organisations in receipt of grant funding in 2002/03. Forms were sent to thirty-six organisations, all of which were returned, although reminders and duplicate forms were sent to some of the groups.

Members welcomed the summaries of the monitoring forms. A Member added that a mixture of qualitative and quantitative data was useful. The report suggested that the monitoring process be refined to enable greater analysis. An officer advised that all groups in receipt of funding were required to provide annual accounts and monitoring forms. Groups that had a service level agreement or were in receipt of a grant in excess of £3,500 were visited, which made the monitoring process easier to carry out than for groups in receipt of smaller grants.

Resolved to RECOMMEND: That (1) the monitoring and assessment information submitted by organisations in receipt of funding in 2002/03 be noted;

(2) the setting of specific outcomes for each funded organisation be further explored, and that future monitoring could concentrate on outcomes agreed in advance with the organisations, which could be supported by documentary evidence.

REASON: To enable the Council to carry out a more meaningful monitoring of the organisations it funds and to be able to ascertain that the funding provided meets specific objectives and targets in line with the Council's priorities.

RECOMMENDATION 3 (To Portfolio Holder): Grants to Voluntary Organisations: Proposed New Funding Priorities

The Panel received a report in the name of the Chief Executive, which outlined proposed changes to funding priorities and sought agreement from the Panel to put the proposals out to wide consultation with the voluntary sector.

The report noted that grants budget funding tended to reflect the historical priorities. Recent work had been carried out which had identified areas of need and a number of areas that could be prioritised in future.

A Member noted that only 20% of groups had currently been awarded a Quality Mark and enquired as to how and when groups were made aware of the Marks. An officer advised that three seminars had taken place with representatives of the Legal Services Commission for all voluntary organisation regardless of whether they were funded by the Council or not. Such Marks demonstrated that groups were ready to administer public funds, and groups were regularly advised of the benefits of recognised Marks. One of the seminars had taken place at the community premises and two of the groups that had attended had since achieved a Quality Mark.

A Member requested information on the target of 20.5%. The officer advised that the Audit Commission set the target, and that he was of the view that the number of groups with Marks was likely to increase when applications for 2004/05 were received.

In response to a question from the Chair, the officer advised that Quality Marks were not included on the application form for grant funding as it was not current policy, but agreed that it would become relevant to the process if in future it was agreed that priority should be given to those with a recognised quality assurance award.

Resolved to RECOMMEND: That (1) the proposed changes to funding priorities set out in the officer report be approved in principle to enable them to be considered by the forthcoming Grants Review.

(2) that the proposed changes be put to wide consultation with the voluntary sector prior to the changes being formally approved by the Executive.

REASON: To ensure that the Council's funding meets identified Council priorities and the quality of services funded by the grants is underpinned by quality assurance systems in most of the organisations funded by the Council.

RECOMMENDATION 4 (To Portfolio Holder): Street Collections 2003

The Panel received a report detailing an application received from Community Aid UK, a registered charity offering financial support to local hospices, hospitals and individual people with special needs.

The organisation was a registered charity, but the organisation had only been formed six months ago. A Member suggested that the officer request that the organisation provide details of the distribution of funding.

Members noted that registered charities were required to produce audited accounts and that the Panel could take comfort from this when considering applications for sponsorship.

Resolved to RECOMMEND: That the application received from Community Aid UK to hold a street collection between 27 October and 1 November 2003 be sponsored.

REASON: To enable the organisation to make formal application to the Metropolitan Police in order to obtain a permit to collect on the dates specified in the application.

65. **Attendance by Reserve Members:**

RESOLVED: To note that there were no Reserve Members in attendance at the meeting.

66. **Declarations of Interest:**

RESOLVED: To note that the following interests were declared:

- Councillors Marilyn Ashton, Arnold, Harrison and Joyce Nickolay declared a prejudicial interest in Harrow in Europe (Agenda Item10), but in accordance with Paragraph 12.2 of the Council's Code of Conduct for Councillors they remained and took part in discussions and voting on the agenda item in question.
- Councillor Arnold declared a personal interest in Harrow Citizens' Advice Bureau (Management Committee).
- Councillor Bluston declared a personal interest in Harrow in Business and North

West London Community Foundation.

- Councillor Thammaiah declared a personal interest in the Crime Prevention Panel.
- Councillor Shah declared a personal interest in Harrow Anti Racist Alliance (HARA) Trust.

67. **Arrangement of Agenda:**

RESOLVED: That all items be considered with the press and public present.

68. **Minutes:**

RESOLVED: That the signing of the minutes of the meeting held on 28 July 2003 be deferred until printed in the next Council Bound Minute Volume.

69. **Public Questions:**

RESOLVED: To note that there were no public questions to be received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

70. **Petitions:**

RESOLVED: To note that there were no petitions to be received at this meeting submitted by members of the public/Councillors under the provisions of Advisory Panel Procedure Rule 13 (Part 4E of the Constitution).

71. **Deputations:**

RESOLVED: To note that there were no deputations to be received at the meeting under the provisions of Advisory Panel Procedure Rule 14 (Part 4E of the Constitution).

72. **References from Council/Cabinet:**

RESOLVED: To note that there were no references from Council or Cabinet.

73. **References from other Committees/Panels/Forums**

(i) **Reference from the meeting of the Lifelong Learning Scrutiny Sub-Committee held on 30 June 2003 - Youth Service Plan:**

The Panel received a reference from the Lifelong Learning Scrutiny Sub-Committee arising from its consideration of the Youth Service Plan.

The Panel discussed the reference, and were advised that the forthcoming Grants Review would be examining all forms of support to voluntary organisations, including community premises. A Member noted that the Review was therefore more encompassing than that implied by the reference. The Panel were assured that they would have role to play in the process.

RESOLVED: That the Panel receive a report on, and timetable for, the Grants Review at its next meeting.

74. **Reserved Grants 2003/04:**

See Recommendation 1.

75. **Monitoring of Grant Funding Allocated in 2002/03:**

See Recommendation 2.

76. **Grants to Voluntary Organisations - New Funding Priorities:**

See Recommendation 3.

77. **Harrow Agenda 21 - Progress Report:**

The Panel received a report detailing progress made by Harrow Agenda 21 (HA 21) and information on how Local Agenda 21 was supported in other London Boroughs.

The Panel was of the view that HA 21's problems were not financial, but that the organisation was suffering because of its current lack of a Chair, and the effect that this had on lines of communication and participation. The Panel also noted the role that Councillor Alan Blann had played in supporting HA 21.

The Panel agreed to refer the matter to the Publications Advisory Panel and to request that the Panel work with HA 21 in order to raise its profile.

RESOLVED: That (1) the progress report be noted;

(2) the information about Local Agenda 21 in other London boroughs be noted;

(3) that the Publications Advisory Panel be requested to consider ways of publicising and promoting the role of Harrow Agenda 21.

78. **Street Collections 2003:**

Further to Recommendation 4, Members of the Panel noted that the responsibility for the provision of street collection permits would in future rest with the Council rather than the Metropolitan Police.

A Member pointed out that the Council still had capacity to support three more applications for street collections and enquired as to how groups were made aware that opportunities were still available. An officer advised that an advertisement was placed on the Council's website annually, and agreed to ask Community Aid UK how they had become aware of the opportunity. It was suggested that a further advertisement be placed.

79. **Community Premises:**

Under any other business, the Chair advised the meeting that a number of letters had been received arising from the Panel's recent discussion of the three-year rule affecting the Community Premises.

The Panel agreed to send a letter from the Chair to the users of the community premises to clarify the position and to assure users that implementation of the rule would not be necessary unless a number of new and emerging groups applied to use the premises at any one time. Should this position arise, the Council would consult fully with the groups based at the premises in excess of three years.

An officer advised that there was currently only one new application pending (which had not been received in time to be considered by the Panel at this meeting), and that new users were offered casual use for six months in the first instance.

RESOLVED: That a letter be sent from the Chair to all organisations based at the community premises.

(Note: The meeting having commenced at 7.30 pm, closed at 8.33 pm)

(Signed) COUNCILLOR CYRIL HARRISON
Chair

Meeting:	GRANTS ADVISORY PANEL
Date:	WEDNESDAY 26 NOVEMBER 2003
Subject:	COMMUNITY PREMISES APPLICATION 2003 / 04
Key decision:	NO
Responsible Chief Officer:	EXECUTIVE DIRECTOR BUSINESS CONNECTIONS
Relevant Portfolio Holder:	PARTNERSHIP & PROPERTY
Status:	PART 1
Ward:	NOT APPLICABLE
Enclosures:	APPENDIX A ACCOMMODATION APPLICATION FROM THE SOMALI CULTURAL ORGANISATION

1. **Summary/ Reason for urgency (if applicable)**

1.1 This report presents the only application for accommodation at the community premises received since the Panel's last meeting on 15th September 2003.

1.

2. **Recommendations (for decision by Portfolio Holder)**

2.1 To consider the application and agree the allocation of casual use, subject to a six-month probation period.

REASON: To enable the Somali Cultural Organisation to make use of the Community Premises.

3. **Consultation with Ward Councillors** No

4. **Policy Context (including Relevant Previous Decisions)**

4.1 Grants Advisory Panel 6 March 2003 – Members agreed that applications for accommodation from new groups would be subject to a six-month probational period.

5. **Relevance to Corporate Priorities**

5.1 The report addresses the Council's stated priority of "strengthening Harrow's local communities by promoting social inclusion amongst all Harrow residents both young and old, by seeking to eradicate poverty and by reducing the fear of crime".

6 Background Information and options considered

6.1 On 8th September 2003, officers received an application for community premises accommodation from the Somali Cultural organisation. The organisation was set up in May 1998 and has been running small- scale self-help educational and sport activities for young Somali children between 5 and 13 years of age.

6.2 Officers held a number of meetings with representatives from the group to ensure that the organisation has adequate administrative and financial records and systems. After advice from officers, the group has provided evidence of activities carried out and ongoing. The group has also provided a statement of income and expenditure for April 2002 to March 2003.

6.3 The organisation is not currently funded by the Council , but has applied for funding in the 2004/05 financial year.

7. Consultation

Not applicable

8. Finance Observations

8.1 No financial observations

9. Legal Observations

9.1 No legal observations

10. Conclusion

10.1 Members are requested to recommend that this application be approved for casual use, subject to a six-month probation period.

11. Background Papers

11.1 Not applicable

12. Author

12.1 Zach Stavrinou – Temporary Grants Officer, Chief Executive's Dept. Ext. 2335. E-mail: zacharias.stavrinou@harrow.gov.uk

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Meeting:	GRANTS ADVISORY PANEL
Date:	26 NOVEMBER 2003
Subject:	RESERVED GRANTS 2003 / 04
Key decision:	NO
Responsible Chief Officer:	EXECUTIVE DIRECTOR BUSINESS CONNECTIONS
Relevant Portfolio Holder:	PARTNERSHIP AND PROPERTY
Status:	PART 1
Ward:	N / A
Enclosures:	APPENDIX A – DOCUMENTS FROM HARROW WOMEN'S CENTRE

1. **Summary/ Reason for urgency (if applicable)**

- 1.1 The report provides an update on the reserved grants to Voluntary Organisations 2003 / 04.

2. **Recommendations (for decision by Portfolio Holder)**

2.1 That the reserved grant of £5,000 be released to the Harrow Women's Centre.

2.2 That the reserved grant of £2,500 for Harrow in Europe be withdrawn and taken back into the Grants Budget.

2.3 That the reserved grant of £1,000 for Harrow Agenda 21 Environmental Forum be also withdrawn and taken back into the Grants Budget.

REASON: To enable the Harrow Women's Centre to meet its running costs commitments at the new premises.

To finalise the grants allocations for 2003/04.

3. **Consultation with Ward Councillors** Not applicable

4. **Policy Context (including Relevant Previous Decisions)**

4.1 Grants Advisory Panel 6 March 2003 – Members concluded their decisions on grants for 2003 / 04, but reserved a number of grants pending further information.

4.2 Grants Advisory Panel 28 July 2003 - Members agreed to continue reserving the grants for Harrow in Europe, Harrow Women's Centre and Harrow Kuwaiti community Association. They

also agreed that the outstanding grant of £1,000 from last year's budget remain reserved until Harrow Agenda 21 produces invoices / receipts of expenditure relating to activities in 2002/03 and that the organisation be given until the end of October to provide this information.

4.3 Grants Advisory Panel 15 September 2003 – Members agreed that unless Harrow in Europe provide the information previously requested by the Council by the end of October the reserved grant of £2,500 will be taken back into the grants Budget. It was also agreed that the Chair of the Panel should write to the Chairman of Harrow in Europe informing him of this decision. The Chair wrote to the HIE Chairman on 19th September 2003. As at the time of writing the information has not been received.

5. **Relevance to Corporate Priorities**

5.1 This report addresses the Council's stated priority of "strengthening Harrow's local communities by promoting social inclusion amongst all Harrow residents both young and old, by seeking to eradicate poverty and by reducing the fear of crime."

6 **Background Information and options considered**

6.1 Officers from the Council and from the Harrow Primary Care Trust carried out a joint monitoring visit to the Harrow Women's Centre on 20th October 2003. During the visit the organisation's records and systems were examined and the budget for 2003/04 was scrutinised. As can be seen from the attached budget schedules, the organisation will incur a projected deficit of £2,915 in the current financial year. This relates entirely to expenditure relating to their new premises. As the reserved grant of £5,000 was reserved for running costs at the new premises, it is recommended that this sum should now be released to the organisation.

6.2 Harrow Agenda 21 Environmental Forum did not supply the Council with the invoices/receipts relating to expenditure for 2002/03 by the end of October and, therefore, the reserved grant of £1,000 from the 2002/03 budget cannot now be released to the organisation, but should be taken back into the Grants Budget.

6.3 Harrow in Europe have not provided the information the Council requested relating to the number of people from disadvantaged communities who have been encouraged to become involved in twinning activities. Harrow in Europe has also failed to provide the information requested by the Grants Officer at the monitoring meeting held on 11th August 2003. In view of these delays in obtaining the necessary information from HIE, it is recommended that the reserved grant of £2,500 be taken back into the Grants Budget.

7. **Consultation** Not applicable

8. **Finance Observations**

8.1 No financial observations

9. **Legal Observations**

9.1 No legal observations

10. **Conclusion**

10.1 Officers conclude that the reserved grant for Harrow Women's Centre could now be released, but the reserved grants for Harrow in Europe and Harrow Agenda 21 Environmental

Forum should be taken back into the grants budget, because the two groups have failed to provide the information required by the Council.

11. **Background Papers**

11.1 .

12. **Author**

12.1 Zach Stavrinis – Temporary Grants Officer, Chief Executive's Dept. Ext. 2335. E-mail: zacharias.stavrinis@harrow.gov.uk

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Meeting:	GRANTS ADVISORY PANEL
Date:	26 NOVEMBER 2003
Subject:	GRANTS TO VOLUNTARY ORGANISATIONS BUDGET 2004/05
Key decision:	YES
Responsible Chief Officer:	EXECUTIVE DIRECTOR BUSINESS CONNECTIONS
Relevant Portfolio Holder:	PARTNERSHIP AND PROPERTY
Status:	PART 1
Ward:	NOT APPLICABLE
Enclosures:	APPENDIX A – LIST OF APPLICATIONS FOR 2004/05 APPENDIX B – LIST OF INFLATION CALCULATIONS

1. **Summary/ Reason for urgency (if applicable)**

- 1.1 This report summarises the proposed grants to voluntary organisations for 2004 /05. It provides details of the amount of funding requested for 2004/05, compared with the proposed budget, and the total amount of funding recommended by officers.
- 1.2 The report also provides information to Members about the amount of reserved funding recommended by officers and the amount of inflation additions for salaried required for 2004/05.
- 1.3 The report provides a full picture of the funding requested, the funding recommended, the recommended reserved funding and the salary inflation additions that would be required, should Cabinet agree to allocate inflation additions, in order to enable Members to reach as many decisions at this stage as possible.
- 1.4 Members need to be aware that, should they approve all the recommended grants, there would be a shortfall in the grants budget of £58,296. Members will, therefore, need to read this report in conjunction with the Grant Funding report, which gives details of the individual grant requests.

2. Recommendations (for decision by Cabinet)

2.1 To note that the existing grants to voluntary organisations budget for 2003 /04 is £1,004,430. The budget for 2004 /05, after adjusted for inflation, is £1,034,630, but is subject to the Council approving its overall Revenue Budget 2004 / 05.

2.2 To agree that £5,500 from the unallocated fund for 2003/04 could be carried forward and used to fund one-off requests.

2.3 To note the amount of grant funding requested for 2004/05 is £1,281,267

2.4 To note that requests for growth from currently funded groups amount to £169,026.

2.5 To consider the recommended funding of £1,047,081 for 2004/05.

2.6 To note that the reserved funding recommended amounts to £31,000

2.7 To agree the amount of £14,845 inflation additions for salaries.

2.8 To note that the total recommended funding for 2004/05 is £1,092,926

REASON: To enable the provision of grants to voluntary organisations in 2004/05.

3. Consultation with Ward Councillors - None

4. Policy Context (including Relevant Previous Decisions)

4.1 Grants Panel – 6 March 2003. Members recommended to Cabinet grant funding totalling £1,004,430 for 2003/04.

5. Relevance to Corporate Priorities

5.1 This report addresses the Council's stated priority of "strengthening Harrow's local communities by promoting social inclusion amongst all Harrow residents both young and old, by seeking to eradicate poverty and by reducing the fear of crime."

6 Background Information and options considered

The London Borough of Harrow is empowered to make grants to voluntary organisations under Section 48 of the Local Government Act 1985.

6.1 The total amount of funding requested for 2004/05 is £1,281,267

6.2 The total growth requested by currently funded groups is £169,026

6.3 The unallocated fund for 2003/04 is £5,500 (reserved grants that cannot be released in the current year). This amount could be carried forward and be used to fund one-off requests.

6.4 Officer recommendations, inclusive of recommended reserved grants and salary inflation additions, total £1,092,926.

6.5 Should all officer recommendations be approved, there would be a shortfall of £58,296.

7. Consultation Not applicable

8. **Finance Observations**

8.1 No financial observations

9. **Legal Observations**

9.1 No legal observations

10. **Conclusion**

10.1 The Grants to Voluntary Organisations Budget 2004/05 is £1,034,630. The recommended grants for 2004/05 amount to £1,092,926. Should members approve all the recommended grants, there would be a shortfall of £58,296. Members will, therefore, need to scrutinise all individual grant requests to ensure that grant allocations do not exceed the budget.

11. **Background Papers**

11.1 None

12. **Author**

12.1 Zach Stavrinou – Temporary Grants Officer, Chief Executive's Dept. Ext. 2335. E-mail: zacharias.stavrinou@harrow.gov.uk

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	FUNDING AWARDED 2003/04	FUNDING REQUESTED 2004/05	FUNDING RECOM. 2004/05	ADD. FUNDING REC. FROM UNALLOC.03/04	NOTES/CONDITIONS
ORGANISATIONS FUNDED UNDER SERVICE LEVEL AGREEMENT					
LONDON BOROUGH OF HARROW GRANTS PANEL					
GRANTS TO VOLUNTARY ORGANISATIONS 2004/05					
ARTS CULTURE HARROW	£330,442	£330,442	£330,442		plus salary inflation
BENTLEY PRIORY NATURE RESERVE	£1,250	£1,500	£1,500		plus salary inflation
HARROW AFRICAN-CARIBBEAN ASSOCIATION	£5,000	£5,000	£5,000		plus salary inflation
HARROW ASSOCIATION OF DISABLED PEOPLE	£42,062	£42,062	£42,062		plus salary inflation
HARROW ASSOCIATION OF VOLUNTARY SERVICE	£72,612	£89,000	£72,612		plus salary inflation
HARROW CRIME PREVENTION PANEL	£15,755	£15,755	£15,755		plus salary inflation
HARROW IN BUSINESS	£60,479	£60,479	£60,479		plus salary inflation
HARROW IN EUROPE ASSOCIATION	£5,000	£3,000	£3,000		
HARROW NEIGHBOURHOOD WATCH SCHEME	£1,000	£1,000	NIL		
HARROW PRE-SCHOOL LEARNING ALLIANCE	£4,230	£4,230	£4,230		
HARROW SHOPMOBILITY SCHEME	£11,963	£11,963	£11,963		plus salary inflation
HARROW SPORTS COUNCIL	£27,381	£27,381	£27,381		
HARROW WEALD COMMON CONSERVATORS	£25,837	£25,837	£25,837		plus salary inflation
HARROW WOMEN'S CENTRE	£50,285	£55,046	£55,046		plus salary inflation
K.S.I.M. SENIOR CITIZENS ASSOCIATION	£1,535	£2,387	£2,387		
MIND IN HARROW	£7,722	£7,722	£7,722		
NATIONAL AUTISTIC SOCIETY-HARROW BRANCH	£1,650	£1,650	£1,650		
RELATE	£21,683	£21,683	£21,683		plus salary inflation
WELLDON ACTIVITY GROUP	£21,504	£21,504	£21,504		
WOMEN'S AID HARROW	£31,591	£31,591	£31,591		plus salary inflation
SERVICE LEVEL AGREEMENT FUNDING TOTAL	£738,981	£759,232	£741,844		
GRANTS - CURRENTLY FUNDED ORGANISATIONS					
ABUDANCE ARTS	£1,950	-	-		did not apply
ADHD SUPPORT GROUP	£1,000	£11,096	£8,906		plus £3,000 reserve
AFGHAN ASSOCIATION	£3,584	£8,000	£4,000		
ANGOLAN CIVIC COMMUNITIES ALLIANCE	£1,000	£2,952	£2,952		
ASIAN ELDERLY GROUP	£6,670	£15,000	£6,670		
CANDOCO DANCE COMPANY	£2,500	£5,000	£5,000		
CARRAMEA	£2,400	£2,400	£2,400		
COMMUNITY ACCOUNTANCY SELF-HELP (CASH)	£1,000	£2,000	£1,000		
deafPLUS	£500	£500	£500		
EAST AFRICAN WELFARE& DEVELOPMENT CONCERN	£1,000	£6,000	£1,000		plus £500 rent reserve
HARROW AGENDA 21 ENVIRONMENTAL FORUM	£1,500	£7,500	£7,500		
HARROW ANTI-RACIST ALLIANCE (HARA)	£1,500	£9,800	£1,500		plus £6000 rent reserve
HARROW CHURCES BEREAVEMENT VISITING SCHEME	£6,816	£7,000	£7,000		plus salary inflation
HARROW CITIZENS ADVICE BUREAU	£93,885	£97,700	£93,885		plus salary inflation
HARROW COMMUNITY TRANSPORT	£5,000	£6,000	£5,000		

LONDON BOROUGH OF HARROW GRANTS PANEL GRANTS TO VOLUNTARY ORGANISATIONS 2004/05	FUNDING AWARDED		FUNDING REQUESTED		FUNDING RECOM.		ADD. FUNDING REC. FROM		NOTES/CONDITIONS
	2003/04	2004/05	2004/05	2004/05	2004/05	2004/05	UNALLOC.03/04		
HARROW COUNCIL FOR RACIAL EQUALITY	£45,361	£60,000	£60,000	£45,361				plus salary inflation	
HARROW FAMILY LEARNING NETWORK	£1,000	-	-	-				did not apply	
HARROW GINGERBREAD	£600	-	-	-				did not apply	
HARROW HERITAGE TRUST	£9,000	£10,350	£10,350	£9,000				plus £15,000 heritage grant	
HARROW IRANIAN COMMUNITY ASSOCIATION	£5,000	£16,500	£16,500	£5,000				plus £6,000 rent reserve	
HARROW KUWAITI ASSOCIATION	£1,000	-	-	-				did not apply	
HARROW PENSIONERS' ACTION GROUP	£500	£1,000	£1,000	£500					
HARROW PUBLIC TRANSPORT USERS ASSOC.	£250	£275	£275	£275					
HARROW REFUGEE FORUM	£2,000	£28,000	£28,000	£5,000				plus £6,000 rent reserve	
HARROW SCHOOL OF GYMNASTICS	£2,000	£11,000	£11,000	£2,000					
HARROW SHOW COMMITTEE	£1,000	£10,000	£10,000	£5,000					
HARROW VICTIM SUPPORT SCHEME	£15,220	£15,300	£15,300	£15,220				plus salary inflation	
HARROW YOUTH & COMMUNITY PROJECT	£500	£1,000	£1,000	£1,000					
HEADWAY N.W. LONDON (formerly Headway Harrow)	£450	£2,500	£2,500	£450					
IFA-YORUBA CONTEMPORARY ARTS TRUST	£500	-	-	-				did not apply	
IGNITE TRUST	£1,000	£15,000	£15,000	-				defer	
IWANAAJI SOMALI DISABLED ASSOCIATION	£1,000	-	-	-				did not apply	
JAAGO PUNJABI WOMEN'S GROUP	£2,750	£2,750	£2,750	£2,750					
KALA ANJALI ARTS CIRCLE	£1,500	£3,000	£3,000	£1,500					
KODAK FOOTBALL CLUB	£1,000	-	-	-				did not apply	
KURDISH ASSOCIATION	£1,082	£4,000	£4,000	NIL					
MIDDLESEX ASSOCIATION FOR THE BLIND (HARROW)	£2,500	£12,719	£12,719	£2,500				plus £5000 reserve	
NEWSPEAK	£1,500	£2,000	£2,000	£2,000					
NEWTON PARK HORTICULTURAL SOCIETY	£1,200	£5,000	£5,000	NIL					
NINTH KENTON SCOUT GROUP	£1,000	-	-	-				did not apply	
PAKISTAN SOCIETY OF HARROW	£1,000	£7,200	£7,200	£1,000					
PARKINSON'S DISEASE SOCIETY	£1,297	£2,200	£2,200	£2,200					
RACIAL HARASSMENT SUB GROUP	£4,000	-	-	NIL				late application	
RUSSIAN IMMIGRANTS ASSOCIATION	£2,300	£5,000	£5,000	£2,500					
SPECIAL CONNECTION	£2,000	£2,000	£2,000	£2,000					
TIPTO	£2,000	-	-	-				did not apply	
TONGUES ON FIRE	£4,500	£5,000	£5,000	£5,000					
U CAN DO IT	£3,600	£13,000	£13,000	£3,600					
U. K. ASIAN WOMEN'S CONFERENCE	£2,750	£2,750	£2,750	£2,750					
WINGED FELLOWSHIP TRUST	£2,573	£2,022	£2,022	£2,022					
WOODCOTTES YOUTH CLUB (Woodlands Community Association)	£7,500	£11,250	£11,250	£7,500				plus salary inflation	
EXISTING GRANTS TOTAL	£262,738	£431,764	£431,764	£273,441					
GRANTS - NEW APPLICANTS - i.e. not currently funded									
ASSOCIATION OF SENIOR MUSLIM CITIZENS	-	£3,700	£3,700	£500					
BRENT IRISH ADVISORY SERVICE (BIAS) Harrow Irish Elders Project	-	£5,000	£5,000	NIL					

LONDON BOROUGH OF HARROW GRANTS PANEL		FUNDING AWARDED	FUNDING REQUESTED	FUNDING RECOM.	ADD. FUNDING REC. FROM	NOTES/CONDITIONS
GRANTS TO VOLUNTARY ORGANISATIONS 2004/05		2003/04	2004/05	2004/05	UNALLOC.03/04	
CARERS SUPPORT, HARROW	-	£10,000	£2,000			
COMMUNITY LINK UP	-	£2,000	£2,000			
CONNAUGHT OPERA	-	£2,000	£2,000			
GIRLGUIDING MIDDLESEX NORTH WEST	-	£5,000	NIL			
HARROW BENGALEE ASSOCIATION	-	£4,000	£1,800			
HARROW IN LEAF	-	£1,000	£1,000			
HARROW MARQUETRY GROUP	-	£1,000	£1,000			
HARROW OPERA	-	£2,000	NIL			
HARROW SOMALI WOMEN'S ACTION GROUP	-	£10,000	£10,000			
HARROW TAMIL SCHOOL ASSOCIATION	-	£5,338	£2,400			
HERGA ROAD & MASON'S AVENUE COMMUNITY ASSOCIATION	-	£1,000	£1,000			
HINDU COUNCIL (HARROW)	-	£2,250	NIL			
HOME-START HARROW (FAMILY GROUP)	-	£5,285	£2,496			
ISLAMIC AND CULTURAL SOCIETY OF HARROW	-	£3,000	£1,500			
JUBILATE	-	£1,500	NIL			
KIDS CAN ACHIEVE	-	£2,000	£2,000			
LONDON SATH SANGAM	-	£2,500	-			defer
MULTIPLE SCLEROSIS SOCIETY, HARROW & DISTRICT BRANCH	-	£1,000	£1,000			
NATIONAL COUNCIL OF VANIK ASSOCIATIONS (UK)	-	£2,500	NIL			
PINNER CENTRE PRE-SCHOOL	-	£600	£600			
SIKH IDENTITY AND KULTURE IN HARROW ASSOCIATION	-	£9,000	NIL			
SOMALI CULTURAL ASSOCIATION	-	£500	£500			
SWAHILI CULTURAL ASSOCIATION	-	£3,000	NIL			
TRIVENI DANCE COMPANY	-	£1,950	NIL			
UNIVERSAL WELFARE TRUST	-	£5,000	NIL			
NEW APPLICANTS TOTAL		£92,123	£31,796			
TOTAL		£1,001,719	£1,283,119	£1,047,081		
GRANTS BUDGET 2004/2005	£1,034,630					

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2003/04 inflation @ 3%

total salary funding

Service Level Agreements

Arts Culture Harrow	£120,660	3,619
Harrow African Caribbean Association	£2,500	75
Harrow Association of Disabled People	£34,500	1,035
Harrow Association of Voluntary Service	£65,547	1,966
Harrow in Business	£60,479	1,814
Harrow Shopmobility	£11,603	348
Harrow Weald Common Conservators	£23,319	700
Harrow Women's Centre	£20,311	609
Relate	£16,840	505
Women's Aid Harrow	£31,591	948

Grants

Harrow Churches Bereavement Visiting Scheme	£1,954	59
Harrow Citizens Advice Bureau	£73,752	2,213
Harrow Council for Racial Equality	£16,471	494
Harrow Victim support Scheme	£6,492	195
Parkinson's Disease Society	£1,335	40
Woodcottes Youth Club	£7,500	225

Total £14,845

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Meeting:	GRANTS ADVISORY PANEL
Date:	WEDNESDAY 26 NOVEMBER 2003
Subject:	GRANT FUNDING 2004/05
Key decision:	YES
Responsible Chief Officer:	EXECUTIVE DIRECTOR BUSINESS CONNECTIONS
Relevant Portfolio Holder:	PARTNERSHIP AND PROPERTY
Status:	PART 1
Ward:	NOT APPLICABLE
Enclosures:	APPENDIX A – GRANTS-BASED SERVICE LEVEL AGREEMENTS APPENDIX B – GRANT APPLICATIONS FROM CURRENTLY FUNDED GROUPS APPENDIX C – GRANT APPLICATIONS FROM GROUPS NOT CURRENTLY FUNDED

1. **Summary/ Reason for urgency (if applicable)**

1.1 This report presents the applications for funding received and the grants-based service level agreements for 2004/05.

2. **Recommendations (for decision by Cabinet)**

2.1 To agree in principle the recommendations relating to the individual grant reports in the appendices, which will be subject to the Council approving its overall Revenue Budget 204/05.

REASON: To enable the allocation of funding to voluntary organisations in 2004/05.

3. **Consultation with Ward Councillors** Not applicable

4. **Policy Context (including Relevant Previous Decisions)**

The London Borough of Harrow is empowered to make grants to voluntary organisations under Section 48 of the Local Government Act 1985.

4.1 Grants Panel 6th March 2003 – Members recommended to Cabinet grant funding of £1,004,430 for 2003/04. The Grants Budget 2003/4 agreed by Cabinet is £1,044,430. The Grants Budget for 2004/05 after adjustments for inflation is £1,034,630.

5. **Relevance to Corporate Priorities**

5.1 This report addresses the Council's stated priority of "strengthening Harrow's local communities by promoting social inclusion amongst all Harrow residents both young and old, by seeking to eradicate poverty and by reducing the fear of crime".

6 Background Information and options considered

6.1 During July 2003 grant application packs were sent to all organisations currently in receipt of funding. Notices were placed in the local newspapers, on the Harrow Live web-site and at Community Premises inviting local voluntary groups to apply for funding in 2004/05. The deadline for receipt of completed application forms was Friday 26th September 2003.

6.2 All applicants were asked to complete a form stating how much funding they had received from other bodies in the current financial year. The information, where provided, has been incorporated into the individual reports.

6.3 When applications were received, copies were hand-delivered to officers in the relevant departments. The officers provided summaries and their comments/ recommendations, which have been incorporated into the attached reports.

6.4 Organisations in receipt of Service Level Agreement funding are not required to apply for funding on an annual basis. Officers are in contact with these organisations, which are required to provide monitoring information regularly. Where an organisation, or indeed the Council, wishes to change the terms of the agreement, this is the subject of detailed discussions and negotiations between the two parties. The reports provided by the relevant officers recommend continuation of funding at this year's level, unless otherwise stated.

7. **Consultation** Not applicable

8. **Finance Observations**

8.1 No financial observations

9. **Legal Observations**

9.1 No legal observations

10. **Conclusion**

10.1 Officers have assessed the grant applications received for 2004/05 and have provided individual reports, which include their comments and recommendations, which would enable Members to approve grant allocations in principle.

10.2 The Grants Budget for 2004/05, after adjusted for inflation, is £1,034,630. The recommended grants for 2004/05 amount to £1,092,926. Should all recommended grants be approved, there would be a shortfall of £58,296.

11. **Background Papers**

11.1 Individual Grant Applications and supporting documents (circulated separately)

12. **Author**

Zach Stavrinou – Temporary Grants Officer, Chief Executive's Dept. Ext. 2335. E-mail: zacharias.stavrinou@harrow.gov.uk

12.1 APPENDIX A

GRANTS BASED SERVICE LEVEL AGREEMENTS

Arts Culture Harrow
Bentley Priory Nature Reserve
Harrow African Caribbean Association (HACAS)
Harrow Association of Disabled People (HAD)
Harrow Association of Voluntary Service (HAVS)
Harrow Crime Prevention Panel
Harrow in Business
Harrow in Europe Association
Harrow Neighbourhood Watch Scheme
Harrow Pre-School Learning Alliance
Harrow Shopmobility Scheme
Harrow Sports Council
Harrow Weald Common Conservators
Harrow Women's Centre
K.S.I.M. Senior Citizens Association
Mind in Harrow
National Autistic Society- Harrow Branch
Relate
Welldon Activity Group
Women's Aid Harrow

ARTS CULTURE HARROW

PROPOSED VALUE OF SLA:

Grants Panel	£229,162 plus inflation
Education Services	£101,280 plus inflation

Arts Culture Harrow manages the Harrow Arts Centre and Harrow Museum and Heritage Centre on behalf of the London Borough of Harrow through the annual Service Level Agreement (SLA). The SLA also includes the provision of the annual Harrow Arts Festival.

The Service Level Agreement grant includes the fixed budget for the facilities management of the Harrow Arts Centre and the Museum and Heritage Centre held by Education Services.

Arts Culture Harrow report that they are experiencing mounting pressures on their budget. They have highlighted:

- additional duties arising from the Cultural Strategy;
- increased costs associated with the upkeep of the Listed and Ancient buildings (additional electricity bills, maintenance and repairs);
- changes in legislation: Health and Safety, DDA 2004, Child Protection.

ACH is developing into a more creative and ambitious company, willing to absorb or develop additional responsibilities such as:

- The maintenance and development of the grounds of Headstone Manor that are currently outside their responsibility.
- Developing the Arts Festival into a more ambitious, accessible and participative event for the communities in the Borough of Harrow. The level of funding the Borough provides affects the range of possible events.
- The development of a film club at the Tithe Barn – an important new resource for the Borough.

Officers recommend that funding for 2004/05 be approved. A report on the performance of ACH during 2003-04 will be presented to Members alongside proposals for the 2004/05 SLA Service Specification.

FUNDING RECEIVED

Name of funding body	Amount received per annum £	No. of years funding provided	No. of years left to run/expiry date
Arts Council London	30,000	2 years	31 March 2004 We have been invited to re-tender though.
Resource	1,600	One-off grant	N/A
John Lyons Trust	800	One-off grant	N/A
Royal Photographic Society	130	One-off grant	N/A
Local Schools (sponsorship)	2,700	One-off grant	N/A
Musical equipment (sponsorship)	300	One-off grant	N/A
JSW Associates (sponsorship)	1,000	One-off grant	N/A
Funding applications awaiting response			
Northwest London Community Foundation	1,000	One-off grant	N/A
Pegasus Retirement Homes	From 500 – 5,000	On-going	N/A
Arts and Leisure LBH (Literature Festival Workshops)	2,000 – 3,000	One-off grant	
Funding applications to be made by March 2004			
Clore Duffield Foundation	About 100,000	One-off grant	
Arts Council London	60,000	One-off grant	March 2006
Northwest London Community Foundation – Local Network Foundation	7,000	One-off grant	
New Opportunities Fund and/or HLF	50,000	One-off grant	
Arts Council London	50,000 (joint funding bid)	One-off grant	
Harrow Heritage Trust	About 20,000	One-off grant	
Town Centre Management	2,000	One-off grant	

Report produced by Interim Director of Education

BENTLEY PRIORY NATURE RESERVE

Current value of SLA: £1,250

Proposed value of SLA: £1,500

The Management Committee has continued to work towards the Service Objectives of the management of Bentley Priory through its own volunteers and through organised work days with BTCV. This year BTCV have increased the charge which they make for work days.

The continuation of this Service Level Agreement with an increase in the grant to take this increase into account will enable the work of the Management Committee to continue at its existing level.

Report produced by Urban Living Department – Parks Section

HARROW AFRICAN-CARIBBEAN ASSOCIATION (HACAS)

Current value of SLA: £5,000 (£2,500 Day Centre/£2,500 Administrator)

HACAS continues to provide Day Centre and lunch facilities to elderly members of the Afro-Caribbean community. Harrow residents who attend the centre may be isolated or disabled, they are able to meet here and socialise in a culturally sensitive setting. Special diets are catered for and people are able to join in keep-fit sessions, craft activities, board games and outings. At the present time 41 people are attending the lunch club each week.

For 2003-2004 the panel agreed a contribution of £2,500 towards an administrator post to provide general administration support to the group. An administrator is now employed for 9 hours per week and the organisation are benefiting from support in the areas of setting up new office systems, organising meetings, co-ordinating group outings and general secretarial duties. The ALG has recently refused a grant for continued funding for the administrator post.

HACAS report that they are currently running activities at their organisation at a loss, their costs per annum are broken down as follows:

Rent	2,400
Cook (salary)	2,000
Food/refreshments	3,000
Keep-fit	800
Art/Craft activities	500

Total: £8,700

Officers recommend that this service level agreement continues to be funded and the Panel are asked to consider an increase in the level of funding that relates to the Day Centre and Lunch Club facilities (currently **£2,500**).

Also it is recommended to continue funding the administrator post at **£2,500**.

Report produced by Social Services Contracts Unit

HARROW ASSOCIATION OF DISABLED PEOPLE

Proposed value of SLA: £42,062

HAD is the umbrella organisation for disabled groups in Harrow. This SLA covers the costs associated with the provision of a Welfare Benefits Advice Service. This service enables people who are disabled to access the full range of benefits to which they are entitled. To run this service, HAD now employ two full-time advisers, one of whom is fluent in Gujarati.

The service operates during office hours plus an additional evening each week, there is also an outreach service to claimant's homes and also at Atkins House, the Bridge Day Centre and Stanmore Royal National Orthopaedic Hospital. This service has a waiting list for appointments and the current waiting time is 3 – 4 weeks.

During the first quarter of 2003 the following outputs were recorded:

telephone enquiries	166
office appointments	364
home visits	61
benefit applications	370

During the period April – June 2003	17 tribunals/15 successful
June – September 2003	17 tribunals/15 successful

This service is valued by Social Services and it is recommended that the current level of funding is continued.

Report produced by Social Services Contracts Unit

HARROW ASSOCIATION OF VOLUNTARY SERVICE (HAVS)

Current value of SLA: £72,612 (growth request of £16,388)

Proposed value of SLA: £72,612 + inflation for salaries

The service objectives of HAVS are:

- To support the development of new projects/organisations.
- To assist emerging organisations to become independent of HAVS and self-reliant
- To improve the management and delivery of existing projects through training
- To identify alternative funding sources and assist Harrow groups to access them through improved grant applications and funding advice
- To represent Harrow's voluntary sector on statutory and voluntary bodies and on the Harrow Strategic Partnership.
- To enable individuals and groups (existing and emerging) to access the core services and resources of HAVS
- To co-ordinate with the Harrow Strategic Partnership Section the development of a compact between the London Borough of Harrow and the Voluntary Sector in Harrow

Members are requested to note the contents of the attached letter and budget received from HAVS. The growth request relates mostly to staff costs, including upgrading of the Chief Executive's post, pension provision to 4 members of staff and outer London Allowance. According to the draft budget submitted by HAVS their anticipated expenditure for 2004/2005 is £128,500 which far exceeds the funding of £72,612 they received from the Council. HAVS expect to raise £39,500 from all other sources, leaving a balance of £89,000 which is the request for funding from the Council.

Essentially, Members need to decide whether the Council's funding will support salary and pension increments for HAVS staff year on year. The alternative is for the Council to cap the amounts it is prepared to fund in respect of salaries, apart from inflation additions, and leave it to HAVS to fundraise for the rest.

Report produced by Grants Unit

This page consists of an appendix to the above officer report regarding Harrow Association of Voluntary Service. It is exempt from publication under Paragraph 5 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that it relates to particular applicants for financial assistance provided by the Authority.

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HARROW CRIME PREVENTION PANEL

Proposed value of SLA: £15,755

Aims of the Service:

1. To contact all referral to offer an assessment of security.
2. To supply and arrange for the fitting of appropriate door viewers, door chains, smoke alarms, locks, bolts or other security equipment, to the homes of referred victims.
3. To liaise with other agencies to ensure that the most efficient and effective response to vulnerable members of the community is provided whilst avoiding duplication of effort.
4. To ensure the provision of appropriate crime prevention literature and advice to all referred victims.
5. To report as required to the relevant bodies of the Harrow Strategic Partnership.
6. To raise sponsorship towards the project.

During 2002/2003 they dealt with 386 jobs.

Officers recommend continuation of funding.

FUNDING RECEIVED

The Panel does not receive funding from any other body, but raises funds from the sale of crime prevention products and fund-raising events.

Report produced by the Grants Unit

HARROW IN BUSINESS

Proposed value of SLA: £60,479

The strategic aims and objectives of the SLA are:

- To stimulate the growth of enterprise in the Borough
- To assist the formation, growth and competitive position of small and medium-sized businesses
- To address, where appropriate, the issue of social exclusion through measures relating to economic and social self-determination
- To provide, directly in partnership, a stimulus to raising the level of management skills of small business owners and managers
- To develop and enhance business networks within the region
- To be a major participant in the delivery of the new London Business Link Services via the managed network and by acting as an access point for local delivery of London Business Link Services.
- To participate in appropriate activities and strategic alliances that are aimed at the enhancements of the Harrow business environment, and the wider regeneration of parts of Harrow, through active participation in the Harrow Partnership.
- To facilitate the continuous development of staff and associates, in order to enhance individual skills and improve the effectiveness of the organisation in achieving its corporate objectives.

Harrow in Business continues to provide a strong quality-driven service to new and would-be businesses in the area.

The Executive Director, Business Connections is currently reviewing the SLA.

Officers recommend continuation of funding.

FUNDING RECEIVED

Harrow in Business has not returned a completed funding form.

Report produced by the Grants Unit

HARROW IN EUROPE ASSOCIATION

Current value of SLA: £2,500 plus £2,500 (reserved)

Proposed value of SLA: £3,000

Purpose

- Raising awareness, including encouraging exchanges from groups from the business, educational and disadvantaged communities; the provision of hosting facilities, hospitality and support to twinning visitors from Douai.
- The provision of support services in relation to agreed twinning activities, such as translations and interpreting services to the Council.
- The promotion of twinning opportunities by facilitating links between schools, Borough representatives and local groups, and twinning contacts in Douai.

Funded Activities

1. Remembrance Day Representation for Borough visitors to and from Douai.
2. Civic hosting (visitors from and to Douai).
3. Fêtes de Gayants (visit of Harrow Giants group with supporters)
4. Provision of translation and interpretation services to the Council in relation to twinning activities.

Officer Comment

In 2003/04 the Grants Panel agreed funding of £2,500 in relation to twinning activities Harrow in Europe carry out on behalf of the Council. It also agreed to reserve £2,500 pending receipt of information on the number on low income, young people, people from ethnic minorities and people with disabilities assisted to participate in twinning activities. HIE redesigned the application form they use for people who fall into these categories and started collecting this information since last June. On 11 August the Grants Officer had a monitoring meeting with the Chairman and the Treasurer of HIE when it was agreed that HIE will provide details of users and equal opportunities data by the end of August. To date no information has been received, despite a letter from the Chair of the Grants Panel to the HIE Chairman informing him that , unless the information is provided, the reserved grant of £2,500 will not be released.

In view of the difficulties experienced by HIE in involving the wider community in twinning activities, it is recommended that the Council continues to provide £2,500 to HIE for twinning activities it provides on behalf of the Council and also offer the organisation £500 for a contribution to running costs.

Report produced by the Grants Unit

HARROW NEIGHBOURHOOD WATCH SCHEME

Current value of SLA: £1,000 (reserved)

Proposed value of SLA: Nil

Service Objectives:

1. To organise at least 4 Neighbourhood Watch meetings and a Borough-wide Annual Public meeting to alert Neighbourhood Watch Co-ordinators to changes in law, police practice, events and other aspects of community life.
2. To produce and arrange for distribution of a regular Neighbourhood Watch Newsletter in order to promote good practice and provide encouragement to those involved in Neighbourhood Watch.
3. To provide literature, posters, advice and support to Neighbourhood Watch Co-ordinators as required.

The Grants Panel agreed funding of £1,500 to Harrow Neighbourhood Watch in 2002/03 but no money was released because the organisation did not return its Service Level Agreement, despite a reminder letter sent to them on 11.02.02. The Grants Advisory Panel agreed to carry forward into 2003/04 the funding of £1,500 and additionally agreed to reserve £1,000 from the 2003/2004 grants budget. This funding was reserved whilst the Council try to find ways of expanding the Watch in the Borough and by exploring how the Watch could provide a supportive role with the issue of community safety in the South Harrow Pilot of the New Harrow Project.

The above decision was communicated to the Chair of the Watch by a letter dated 28.3.03. As there had not been any progress in the intervening period, a report was presented to the Grants Advisory Panel on 28.7.03 recommending a way forward. The Panel "resolved that:

- 1) The grant reserved for Harrow Neighbourhood Watch be released for the purposes of the proposal for Harrow Neighbourhood Watch Action Teams in South and West Harrow, as set out in the officer report;
- 2) Individual Portfolio Holder Decisions be used to release small sums from the budget to meet the expenditure of Harrow Neighbourhood Watch, within existing budgets."

Again, these decisions were notified to the Chairman of Harrow Neighbourhood Watch with the request to supply the Council with details of expenditure to be incurred in relation to signs and the preparation of the public meeting which was being planned for October. The Chairman refused to provide any of this information, despite communications from the Grants Officer and the Assistant to the Chief Executive. Essentially, his refusal to co-operate stems from his belief that the Council's funding should be for core costs which could be spent at the discretion of the organisation.

In view of the fact that the organisation has not taken up the funding awarded to it in 2002/2003 and in 2003/2004 it is recommended that no funding be offered to Harrow Neighbourhood Watch Scheme in 2004/05.

Report produced by the Grants Unit

HARROW PRE-SCHOOL LEARNING ALLIANCE

Proposed value of SLA: £4,230

The Alliance aims to enhance the development of education of children primarily under statutory school age, by providing support to Pre-School Playgroups and Toddler Groups that are members of the Harrow Pre-School Learning Alliance within the Borough.

Service Objectives

1. To visit all Pre-School Learning Alliance member groups in the Borough.
2. To liaise regularly with the Manager of the Registration and Inspection Unit
3. To hold regular Open Meetings each year.

Officers recommend continuation of funding at this year's level.

Report produced by the Grants Unit.

HARROW SHOPMOBILITY SCHEME

Proposed value of SLA: £11,963

This Organisation provides a service to people with either a temporary or permanent physical, sensory or learning difficulty, over 16 years of age, who wish to use the shopping, leisure and business facilities at Harrow Town Centre.

The service has 19 powered scooters, 13 manual wheelchairs and 3 powered chairs that can be escorted if required. An additional service that commenced in 2002, provides the loan of a wheelchair for periods of time exceeding 1 day. The service operates 6 days per week from 10am to 4pm.

Current statistics: 103 people borrowed wheelchairs overnight or longer (2002)
 1519 journeys were made using Shopmobility equipment (2002)

There is 1 member of staff and 15 volunteers serving an active membership of 191.
The organisation is responsible for safe storage, servicing and maintenance of the vehicles.

Officers recommend that funding for this useful and valued service continues at the current level.

Report produced by Social Services Contracts Unit

HARROW SPORTS COUNCIL

Proposed value of SLA: £27,381

Harrow Sports Council (HSC) provides grant aid to Eagles Sports Club, Harrow School Sports Association, Harrow and Wealdstone Swimming Club and Harrow Athletics Club. These organisations and the amount are identified in the annual Service Level Agreement.

HSC continues to offer grants to other organisations based within Harrow. It also offers individual bursaries to individual sports people based in Harrow to assist in their participation in regional, national and international events.

In partnership with the London Borough of Harrow's Sports Development Unit, HSC supports Harrow teams in regional competition.

A report on the performance of HSC will be presented to the Life Long Scrutiny Committee in January 2004.

HSC has not requested growth for 2004/5 and therefore Officers recommend continuation of funding at the present level.

Report produced by Arts and Leisure Services

HARROW WEALD COMMON CONSERVATORS

Proposed value of SLA: 25,837

The Conservators have provided a high standard of stewardship at Harrow Weald Common and associated areas through the activities of the Keeper and Committee. They are meeting the specification as detailed in the Service Level Agreement. The continuation of this Service Level Agreement and the grant at its existing level, subject to inflation will enable this work to continue.

Report produced by Urban Living Department – Parks Section

HARROW WOMEN'S CENTRE

Current value of SLA: £50,285

Proposed value of SLA: £55,046 (see attached letter and budget)

Main objectives

- To reach women in Harrow requiring advice, information and direct support on a range of issues affecting women.
- To improve the self-awareness, self-confidence and well-being of women who use the service.
- To enable the women in contact with the service to avoid social isolation and exclusion and adverse social and health circumstances.

The Harrow Primary Care Trust and the London Borough of Harrow monitor the Women's Centre jointly twice annually as part of the joint Service Level Agreement. The last monitoring visit took place on 20.10.03 when it was established that the Centre is on course to meet its annual targets.

During the monitoring meeting it was also established that, in the current financial year, there will be a shortfall in the Centre's finances of £2,915, even after the reserved funding of £5,000 is released to them. Whilst the shortfall in the current financial year can be met from reserves, the budget for 2004/05 will have a shortfall of £4,761. This relates primarily to an increase in the hours of the Centre Manager (previously called Co-ordinator) from 25 hours per week to 30 hours per week. This is necessary because of the increased workload and staffing levels since the move to the new premises.

It needs to be noted that the running costs at the new premises have now been assessed on the evidence gathered during the last 6 months. The minimum required for running costs is £15,889.

By the time of the next monitoring visit in April 2004 the Centre would have been at the new premises for 1 year. Officers feel confident that this year's targets for the Centre will be met and would recommend that the funding to the Harrow Women's Centre be increased to £55,046 to enable the Centre to function fully, now that they occupy adequate premises.

FUNDING RECEIVED

<u>Name of funding body</u>	<u>Amount per annum</u>	<u>Number of years</u>	<u>Number of years left</u>
Harrow PCT	£10,789	annually	N/A
City Parochial Foundation	£16,000	2 years	1 year
Promoting Independence	£10,548	annually	N/A

**Report produced by the Grants Unit
K.S.I.M. SENIOR CITIZENS ASSOCIATION**

Current value of SLA: £1,535

Proposed value of SLA: £2,387

This organisation provides a weekly drop-in/day service for elderly, disabled or isolated members of the Shia Muslim community. Housebound members are supported at home or visited while in hospital. Health promotion speakers regularly visit the centre, covering topics such as Diabetes and Arthritis, classes in English are also offered to members.

This SLA was originally set up in March 2002 and was based on a membership of 90 Harrow residents @ £17.05 pa each. The current membership of Harrow residents is currently 140. The organisations main costs are related to transporting members to and from the centre, one vehicle belongs to KSIM and another is on loan. Funding from this SLA contributes towards vehicle insurance (£1,500), fuel and driver's expenses. Members who attend the centre also receive refreshments and a meal.

The SLA value was not increased for 2003-2004 when the membership had risen to 120 members from Harrow. Officers consider that this service represents good value for money at a yearly fee of £17.05 per member.

As there has been an increase in membership of almost 50% Officers recommend a grant of **£2,387** for 2004-2005.

Report produced by Social Services Contracts Unit

MIND IN HARROW

Proposed value of SLA: Stepping Stones Project £4,000
Befriending Scheme £3,722

Mind provides a range of services for isolated people who have mental health problems. This SLA relates to the following two schemes. The Stepping Stones project works with local colleges to provide further education classes in computing (internet, e mail and desktop publishing), English, electronic piano keyboard etc. The classes are tailored to meet the individual learning needs of students with a serious mental illness.

The Stepping Stones Project has 855 people on its database of which 149 currently use the service. A number of the attendees are in-patients at Northwick Park Hospital.

The Befriending Scheme, run by Mind, has benefited from the £4,000 allocated in this financial year. In the year up to March 2003 a total of 17 volunteers and three social work students have befriended individual clients. Mind also run their Roxbourne Befriending scheme and Asian Befriending scheme through other sources of funding.

Officers recommend that Mind in Harrow be allocated continued funding of £7,722 under the overall service level agreement managed by People First.

Report produced by Social Services Contracts Unit

NATIONAL AUTISTIC SOCIETY HARROW

Proposed value of SLA: £1,650

NASH is an organisation providing support to children with Autism or Asperger's Syndrome and their parents. It encourages social integration of autistic children and identifies the needs of autistic families. The grant this year was used to contribute towards the cost of a playscheme which was run in August 2003. A total of 30 children attended the scheme which aimed to provide a safe "autistic friendly" environment that will provide both play and therapeutic services. The Organisation also runs a monthly support group for approximately 75 parents, training for parents, awareness raising and researching the needs of families.

This service is valued by People First and therefore continuation of the Service Level Agreement and funding at the current level is recommended.

Report produced by Social Services Contracts Unit

RELATE

Proposed value of SLA: £21,683

Relate provides relationship counselling and advice for individuals and couples, family mediation for parents trying to cope with divorce and separation and psychosexual therapy.

The service is monitored by People First half-yearly and by the Grants monitoring Officer (Resources Unit) annually. The quality of Relate's administrative records and systems is excellent, as is the monitoring information they have provided for the Council. The service is provided to all sections of the community.

Figures received from Relate for the year 2002 – 2003 are as follows:

	Target	Results
Relationship Counselling	875	1593
Consultations offered to Harrow residents	195	345
Psychosexual Therapy (sessions)	35	33
Family Mediation (sessions)	10	96

6 Ethnicity

White	68%
Irish	1%
Asian	17%
Black	11%
Other	3%

Relate have met the targets set for the above period and the equal opportunities breakdown shows that the service is used by a cross section of Harrow residents in terms of ethnicity, disability and benefit status.

It is recommended that the current level of funding is continued.

Report produced by Social Services Contracts Unit

WELLDON CENTRE

Proposed value of SLA: £21,504

The Welldon Centre provides a therapeutic day centre service for people who have a mental illness, learning and/or a physical disability.

The aim of the service is to enhance social and educational skills, self confidence and self knowledge via a range of activities and educational classes. The Organisation encourages links with the community, arranging outside activities and two outings per year.

The current SLA is based on 8 people receiving 4 days per week, 48 weeks per year.

This well organised day centre offers a cost-effective service at £16.80 per day and also meets the Council's commitment to supporting carers. It is recommended that funding is continued at the current level.

Report produced by Social Services Contracts Unit

WOMEN'S AID HARROW

Proposed value of SLA: £31,591

Purpose

- To provide a safe house for women and their children fleeing from domestic violence
- To provide advice, information, support and representation on the wide range of issues affecting resident families.
- To provide some support, via the outreach workers, to non-resident service users.
- To provide weekly 'Drop-In' sessions at the refuge for ex-residents.
- To encourage links with local and voluntary groups and develop a multi-disciplinary approach to the problems of domestic violence

Women's Aid Harrow had a monitoring visit on 15.7.03. Whilst the organisation met its service targets, the visit revealed some management issues which needed to be addressed. The organisation was offered advice on how to resolve these issues.

Since 1st September 2003, the Outreach Service of Women's Aid Harrow has been relocated at the Harrow Women's Centre. The Service is provided by 2 outreach workers, one funded by the Council and the other from Bridge House Estates Trust (£25,000 p.a. for 2 years).

In addition to the SLA funding, Women's Aid Harrow receives funding of £70,259.64 from Supporting People. This funding is for support services in the Refuge.

It is recommended that funding be approved at this year's level.

Report produced by the Grants Unit

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APPENDIX B

CURRENTLY FUNDED GROUPS

ADHD Support Group
Afghan Association
Angolan Civic Communities Alliance
Asian Elderly Group
Candoco Dance Company
Carramea
Community Accountancy Self-Help (C.A.S.H.)
deafPLUS
East African Welfare & Development Concern
Harrow Agenda 21 Environmental Forum
Harrow Anti-Racist Alliance (HARA)
Harrow Churches Bereavement Visiting Scheme
Harrow Citizens Advice Bureau
Harrow Community Transport
Harrow Council for Racial Equality
Harrow Heritage Trust
Harrow Iranian Community Association
Harrow Pensioners' Action Group
Harrow Public Transport Users' Association
Harrow Refugee Forum
Harrow School of Gymnastics
Harrow Show Committee
Harrow Victim Support Scheme
Harrow Youth and Community Project
Headway N.W. London (formerly Headway Harrow)
Ignite Trust
Jaago Punjabi Women's Group
Kala Anjali Arts Circle
Kurdish Association
Middlesex Association for the Blind (Harrow)
Newspeak
Newton Park Horticultural Society
Pakistan Society of Harrow
Parkinson's Disease Society
Russian Immigrants Association
Special Connection
Tongues on Fire
U Can Do It
U.K. Asian Women's Conference
Winged Fellowship Trust
Woodcottes Youth Club (Woodlands Community Association)

ADHD (Attention Deficit Hyperactive Disorder) SUPPORT GROUP

2004-2005 Grant request:	£11,096
Current grant:	£1,000
Grant recommended:	£8,096
Recommended for Reserve:	£3,000

Harrow ADHD (Attention Deficit Hyperactive Disorder) Support Group is a registered charity based in Harrow (1996). The group provides resources to parents/carers and sufferers of ADHD. Information and educational resources, research, video and audio tapes are available through their lending library to all members, parents/carers and sufferers of ADHD, plus health, social care and educational professionals.

Group membership consists of 80 parents who have children with ADHD. The group supports approximately 200 children, 99% are from Harrow. The group also states that it has a long waiting list for its services. The aim of the group is to educate parents and others in the management of ADHD children and to prevent social exclusion.

The Grants Panel has previously funded the Anger Management and Parent Training courses and the Group's library. ADHA Support Group wants to make these courses available to other members during 2004/05.

A Project Worker recruits, supervises and supports a team of volunteers working with families affected by ADHD in Harrow. The Worker also ensures that the ADHD Support Group operates effectively and carries out the administrative and financial tasks. The post holder also runs the drop-in/coffee mornings. This post was funded by the Local Network Fund North West together with the rental cost of their office base at Pinner Green but this funding came to an end in July 2003.

The group is requesting a grant to cover the following activities:

£3,370 for

- 3 x Parent Training Courses in Behaviour Management - 12 weeks x 2 hours (£2,460)
- 1 x Anger Management course for Parents/carers and sufferers – 6 weeks x 1 hour (£410)
- A new member information pack (£500)

£4,726 for

- A Project Worker – 12 hours per week

£3,000 for

- Rent for 1 year at Pinner Green premises which they share with other groups providing services to children and families.

Officer Comment:

The work of the ADHD Support Group is valued by People First Children's Services Directorate. The Group has been running since 1996 but needs sufficient funding, particularly for its core costs, to enable it to become an established provider of services in Harrow.

It is therefore recommended that funding is provided to meet the cost of the Project Worker (£4,726), and the cost of the four courses and information pack (£3,370). By providing funding for the Project Worker it is anticipated that s/he will be able to devote more time to fundraising activities to meet the cost of other services and activities that the Group may wish to run.

In respect of the accommodation costs, the Group will be submitting a bid to the Carers Fund. If this bid is unsuccessful then it is recommended that this cost is met also.

A grant of £8,096 is therefore recommended and that the sum of £3,000 be reserved subject to the outcome of the bid to the Carers Fund.

Report produced by Social Services Contract Unit

AFGHAN ASSOCIATION OF LONDON (HAROW)

Grant requested:	£8,000
Current grant:	£3,584
Grant recommended	£4,000

Background

The Afghan Association was set up in 1955 to provide an advice and information service to members of the Afghan community. Its services includes advice and assistance on immigration, benefits, education, training and employment issues, health issues, housing advice and liaising with service providers. The Association also provides mother tongue and supplementary classes.

The Association is very active in the Borough, is a founder member of CARRAMEA and active in the Renewal SRB Project, the Harrow Refugee Forum and the Refugee Council.

The Association has expanded its service throughout West London and has opened an office in Brent in order to meet the demands for its services.

During 2002/03 the Association dealt with over 1,000 visitors and nearly 5,000 enquiries. The Association's service and other records were examined during a monitoring visit on 13 June 2003. The Association was awarded the Community Legal Services Quality Mark over a year ago.

Grant Request

The grant is requested to augment the Association's financial resources so that they can continue to provide comprehensive quality services to the community, and also to strengthen the voluntary sector in Harrow, by providing placements for volunteers and by entering into joint working initiatives with other agencies in the voluntary sector.

Officer Comment

The Afghan Association continues to provide an effective service to Afghan refugees and asylum seekers in Harrow. The Association is also a very valuable resource for statutory and voluntary agencies in Harrow and indeed in the whole of London.

The Association's work has been recognised by many funding bodies, which provide the Association with substantial grants, totalling over £200,000. However, it needs to be recognised that the Association provides services to many Harrow residents as well as help to service providers and therefore, it is recommended that the Association be awarded a grant of £4,000.

Funding Received

<u>Name of Funder</u>	<u>Amount per annum</u>	<u>Number of Years</u>	<u>Number of years left / expiry date</u>
ALG	£51,063	3.75	Jan 06
Lottery A	£54,000	3	Aug 03
Lottery B	£59,000	1	Sept 04
Kings Fund	£16,750	3	July 04
City Parochial	£15,000	2	Dec 04
Renewal SRB	£29,797	5	Jan 06
Turville Trust	£2,000	1	Aug 03
Football Foundation	£2,166	3	Aug 05

Report produced by the Grants Unit

ANGOLAN CIVIC COMMUNITIES ALLIANCE

Grant requested: £2,951.52

Current grant: £1,000

Grant recommended £2,952

Background

The Angolan Civic Community Alliance (ACCA) aims to continue the empowerment of members of the Angolan and other Portuguese-speaking communities that are currently underrepresented by community organisations in Harrow. ACCA's view is that people of these communities are in need of information that can provide those in social need with an alternative to dependency and social exclusion. The proposed Pan-Portuguese Drop-In Centre/Advocacy and Advisory Service Provision does not intend to substitute the work of various statutory agencies and services, but to complement them.

Grant Request

The grant is requested to fund the Drop-In-Centre / Advocacy and Advisory Service. Help will initially be given in the following areas:

Retraining Programme which will include:

- a) Needs analysis
- b) English Language
- c) Accreditation of existing qualifications from overseas
- d) Work placements
- e) Training and employment support
- f) Refresher training relevant to the particular discipline

The Project will also provide an on-going Drop-In and Advisory service on welfare rights, benefits, asylum and immigration, ESOL classes, children and families, health promotion and awareness programmes and a youth and unaccompanied minors service.

Officer Comment

ACCA is very active at the Community Premises and is the lead organisation in the Harrow Refugee Forum. The budget of £98,415 appears to be ambitious and is based on the assumption that ACCA will secure substantial grants from the ALG, LDA and Community Fund. The budget is excessive given that the current number of users is only 45, of whom 40 are from Harrow.

Nevertheless, given the important role ACCA plays in Harrow it is recommended that the grant request of £2,952 be funded in full.

Funding Received

<u>Name of Funder</u>	<u>Amount per annum</u>	<u>Number of years</u>	<u>Number of years left / expiry date</u>
Renewal SRB	£15,000	1	31.03.04
LDA	£10,000	1	31.03.04

Report produced by the Grants Unit

ASIAN ELDERLY GROUP

Grant requested: £15,000
Current Grant: £6,670
Grant recommended £6,670

The Asian Elderly Group was formed in 1986 and has a history of providing culturally specific social support to an ageing Asian population in Harrow. The group has been formed from a number of smaller Asian organisations that have been active in Harrow for some time, it's aims are to reduce isolation by facilitating regular social contact and peer support between elderly Asian people in Harrow.

Meeting days, venues and rent arrangements.

Day	Venue	Rent Arrangements
Tuesday	Gateway House	Current Grant
Thursday	" "	" "
Wednesday	St Lawrence Church Hall	People First
Monday	Belmont Community Hall	People First
Friday	" "	" "

On average approximately 80 members of the group meet at each venue from Monday to Friday. Activities include; discussion, access to newspapers, and assistance with postal communication. Speakers are also invited to inform members on welfare benefits, health and community issues.

Historically volunteers have organised and supervised group activities. Despite the benefits of the groups joining together it is becoming increasingly difficult to rely on volunteers for this purpose, also if illness or an emergency situation arises during a meeting someone needs to be in a position of responsibility.

The current grant request is made in order to employ a part-time administrative person to organise events and supervise volunteers. The group also wish to purchase some appropriate training for the management committee and volunteers in relation to their responsibility in managing a large voluntary group.

Officer Comment:

For 2003-04 this group requested a significant increase for the same purpose as this current grant request. Officers agree that this group continues to offer a valuable service to elderly Asian people in Harrow, who would otherwise remain isolated due to language barriers.

Members are asked to consider the request for increased funding for 2004-05.

Report produced by Social Services Contracts Unit

CandoCo Dance Company

Amount requested	£5,000
Current funding	£2,500
Level of funding recommended	£5,000

Summary of application or request

CandoCo are an internationally-renowned, professional integrated dance company (ie it consists of both disabled and able-bodied dancers). They rehearse at the Aspire Centre in Stanmore. CandoCo have set up a youth dance company, Cando II, for the benefit of young dancers, both disabled and able-bodied, which focuses its work on Harrow. Cando II featured on LWT's *Whose London* in November 2002 and have been involved in CBBC's Fame Academy in the summer/autumn of 2003. Cando II also collaborated with Harrow Arts Unit and the Gatsby Project to run an extremely successful integrated project for young people in October half term.

This application is requesting £5,000, which is a proportion of the cost of running 2 weekend projects and 2 half-term week-long projects.

Officer comment

- Harrow is fortunate to have such an acclaimed company rehearsing and carrying out outreach work in the borough. Their work is of an excellent quality.
- The style of Cando II's work means that all the young people, disabled and able-bodied are given equality of opportunity and empowerment. Whilst they are able to take part in leisure activities and performances, the project also promotes understanding of disability issues, encourages team work, develops confidence and offers a pathway to future training and employment within the arts sector.
- The inclusion of a film of a previous dance project in Harrow on LWT's *Whose London* is testament to the quality of their work (only 10 films from the whole of London were selected).
- Cando II's Youth Project Co-ordinator liaises with Harrow Arts and Leisure Service to ensure LBH's priorities are implemented, and the current post-holder has also given a considerable amount of voluntary time to the Harrow Dance Forum over the last few years.
- It should be borne in mind that any project involving people with disabilities will cost more if true access is to be achieved for these people.

Report produced by Arts and Leisure

CARRAMEA (CONSORTIUM OF ANTI-RACIST, REFUGEE AND MINORITY ETHNIC ASSOCIATIONS)

Grant requested: £2,400
Current grant £2,400
Grant recommended £2,400

Background

CARRAMEA was set up in 1999 by five groups based at Community Premises to consolidate the services they were providing and to develop additional services. CARRAMEA currently has 7 full member associations and 1 associate member organisation. They are also considering 3 applications for membership from 3 associations based at the Community Premises.

CARRAMEA has established very good links with the statutory and voluntary sectors in Harrow and beyond. It has training and capacity building to individuals and groups, primarily to groups at Community Premises.

Grant Request

The grant is requested so that CARRAMEA will continue to provide people from black and other minority ethnic backgrounds (including refugees, students and unemployed people) with the opportunity to develop ICT skills and gain accreditation in word-processing, data-bases and desk-top publishing at a variety of levels, in a welcoming and confidence-building environment. The training will cover the following:

- Telephone and faxing
- Word-processing (letters and CVs) and report-drafting (with colour graphs and photos) and binding
- Spread sheets and data-bases
- Designing and printing (leaflets, posters, business cards in colour, and laminating)

Officer Comment

The ICT training has been very beneficial and demand for it is increasing year by year. During 2002/03 143 Harrow users benefited from the following courses:

Taster	51
Introduction	33
Consolidation	21
DTP	7
CLAIT 1	24
CLAIT 2	7

In view of the high number of people benefiting from CARRAMEA training it is recommended that funding be approved at this year's level.

CARRAMEA did not receive funding from any other source in 2003/2004.

Report produced by the Grants Unit

COMMUNITY ACCOUNTANCY SELF-HELP (C.A.S.H.)

Grant requested: £2,000
Current grant £1,000
Grant recommended £1,000

Background

C.A.S.H. was set up in 1984. Its aims are:

- Provision of advice, training and publications on financial management for community and voluntary organisations.
- To help such organisations to set up book-keeping systems, budgets, cash flow, calculate salaries, produce financial reports for trustees and funders, prepare for independent examinations and write business plans.
- To empower voluntary organisations and communities with the financial skills needed to manage their services.

Grant Request

C.A.S.H. is requesting a grant of £2,000 in order to support Harrow's voluntary sector, encourage community development, self-help and enterprise by empowering groups with community accountancy skills, teaching voluntary and community organisations to write budgets, set up and run book-keeping systems, computerised accounts, prepare finance reports and prepare for audits. The grant will contribute towards staff costs, travel, training facilities and marketing.

Officer Comment

C.A.S.H. provides a valuable service to voluntary and community groups in Harrow. Funding is recommended at this year's level as the request for growth has not been justified, and the organisation has reserves of £29,015 (restricted) and £23,802 (unrestricted).

Report produced by the Grants Unit

deafPLUS (PREVIOUSLY BREAKTHROUGH)

Grant requested:	£500
Current Grant:	£500
Grant recommended:	£500

deafPLUS London is part of a national organisation which aims to offer support, information and advice to people who have a hearing impairment.

The current grant request will provide a planned programme of four single day visits to offer advice and information and also to demonstrate equipment eg. flashing doorbell, baby alarms, telephone and TV amplifiers.

Officer comment:

Staff at People First regard this outreach service as complementary to existing Local Authority provision.

Officers recommend continued grant funding at £500

Grant produced by Social Services Contracts Unit

EAST AFRICAN WELFARE AND DEVELOPMENT CONCERN

Grant requested: £6,000
Current grant £1,000
Grant recommended £6,000 (£1,000 for running costs and £5,000 reserved for rent)

Background

The organisation was set up in 1998 to empower the Somali Community and people of East African origin and to help them settle in this country as useful citizens. The organisation's main objectives are:

- To help the Somali community who live in Harrow to access statutory and voluntary services by providing advice and information to them.
- To liaise with schools to help Somali children to settle down and succeed academically.
- To assist unemployed Somali people with their search for employment.
- To assist with completing forms and accompanying users to meetings with statutory agencies.

Grant Request

The organisation is applying for a grant of £6,000 as a contribution towards rent and running costs. Currently they share an office at Community Premises with 2 other Somali groups. By moving out of the Community Premises to an office of their own, they will be more able to expand their services in respect of welfare and social benefits, housing, health, youth work, Saturday or afternoon classes and cultural activities for women.

Officer Comment

The organisation's workload during the current year has increased significantly, especially since they obtained funding from Connexions to appoint a Personal Advisor and funding from Renewal to appoint a Youth Worker.

Undoubtedly the fact that they have to share an office inhibits their capacity to deal with more users effectively and confidentially. It is, therefore, recommended that funding of £1,000 be awarded for running costs and £5,000 be reserved to be released when the organisation obtains new premises. The cost to the Council for the group's current office accommodation is £4,000.

Funding Received

<u>Name of Funder</u>	<u>Amount per annum</u>	<u>Number of years</u>	<u>Number of years left/expiry date</u>
Renewal SRB	£15,000	2	In 2 years
Connexions	£21,000	1	In 7 months

Report produced by the Grants Unit

HARROW AGENDA 21 ENVIRONMENTAL FORUM

Grant requested:	£7,500
Current grant	£1,500
Grant recommended	£7,500

Harrow Agenda 21 Environmental Forum is requesting funding to help support its work in relation to the Schools Environmental Network. This work importantly increases the awareness of environmental sustainability and its practical application in schools in the Borough. Specifically, the success of this initiative depends on the work of a Schools Environmental Liaison Officer (SELO) whose salary is funded by the Forum. Although the Forum has been able to attract external funding to cover 50% (£10,000) of the cost of the post, and has secured a further £2,500 funding towards the remaining balance, there is still a shortfall of £7,500. The grant application is therefore sought to fund this shortfall. No other funding request has been submitted by the Forum in connection with its running and administration.

Officer comments

Whilst previous grant applications from the Forum have related primarily to the administration and carrying out of its work, the Council recognises the importance of the work undertaken by the Schools Environmental Liaison Officer. Such officers have previously been employed by the Forum, and the Council has supported the Forum by providing accommodation for the officer. The external funding would support 50% of the costs of the post until March 2005. The work has become increasingly important as sustainable development matters have become more integrated into the national curriculum. Furthermore, the work supports and reinforces the activities of various Council services which aim to promote more sustainable lifestyles and action by Borough residents. Under these circumstances it is considered that the grant application should be supported.

Report produced by Urban Living

HARROW ANTI-RACIST ALLIANCE (HARA)

Grant requested:	£9,800
Current grant:	£1,500
Grant Recommended	£7,500 (£1,500 running costs and £6,000 reserved for rent)

Background

The Harrow Anti-Racist Alliance (HARA) was set up in 1993 with the principal objective of supporting people subject to racial discrimination and harassment. HARA provides the following services:

- Guidance and support to people and families experiencing social exclusion and racial harassment/discrimination.
- Work experience and ICT training (in conjunction with CARRAMEA).
- Encourages participation in, and the development of arts and cultural activities in Harrow through the HARA Arts Unit (regular participation in Black History Month).
- Participation in London Borough of Harrow projects and activities (i.e. Harrow Strategic Partnership, Multi-Agency Forum on Racial Harassment etc.)

Grant Request

HARA is seeking a grant of £9,800 to cover general running costs and rent for office accommodation. The core activities to be delivered are:

- Work experience with on-the-job and external training opportunities for job seekers.
- Advice, guidance and support to people and families experiencing social exclusion and racial harassment/discrimination.
- Access, inclusion and participation for people from minority – ethnic backgrounds in Harrow decision-making/consultative forums e.g. MAF, HIAP, HPCCG, and in various LBH-sponsored IT and casework initiatives.
- Opportunities to participate in performances and in the management of arts, media and cultural activities in Harrow.
- Volunteering opportunities.

Officer Comment

HARA is very active at the Community Premises and is well respected by other voluntary organisations and statutory agencies. During 2002/2003 they dealt with 71 cases. They also had:

- 20 users on work experience
- 8 in Arts Teams
- 20 in Media and Drama groups
- 200 in College and Youth Club media events
- 50 at a poetry event

Officers recommend continuation of funding at this year's level plus a reserved grant of £6,000 to enable HARA to rent office accommodation outside the Community Premises. The amount of the recommended reserved grant is the amount it costs the Council for the individual office it currently provides to HARA.

HARA is not currently receiving grants from any other source.

Report prepared by the Grants Unit
HARROW CHURCHES BEREAVEMENT VISITING SCHEME

Grant requested:	£7,000
Current grant	£6,816
Grant recommended	£7,000

Background

The Harrow Churches Bereavement Visiting Scheme (HCBVS) was established in 1981 to :

To relieve the suffering and distress caused by bereavement among the inhabitants of the London Borough and Deanery of Harrow and the surrounding area, in particular, but not exclusively by:

- Offering support through the process of grieving.
- Increasing public awareness and knowledge of the needs of bereaved people throughout the community.
- Training and supervising volunteers in visiting and listening skills for working with the bereaved (whether in their homes or in other appropriate places).
- Co-operating with and offering training to other agencies engaged in similar work

Grant Request

The funding requested is to cover core costs, such as premises, insurance, photocopier, office costs and 10% of staff costs so that volunteers can be trained and supported, enabling them to carry out their vital work of supporting the bereaved in Harrow.

Officer Comment

HCBVS continues to provide a vital service to the people of Harrow. It has about 120 members and 200 volunteers who have visited over 1000 bereaved people in 2002/03. It is recommended that funding of £7,000 be approved for 2004/05.

<u>Name of funder</u>	<u>Amount per annum</u>	<u>Number of years</u>	<u>Number of years left/expiry date</u>
John Lyon Charity	£5,100	3	March 2004
Trust for London	£1,500	3	2 years

Report produced by the Grants Unit

HARROW CITIZENS ADVICE BUREAU SERVICE LIMITED

Grant requested: £97,700
Current grant: £93,885
Grant recommended: £93,885 plus inflation for salaries
Growth request for joint funding of £7,425 for decision by Members

BACKGROUND

The Harrow CAB was established in 1939 to provide free, independent advice to the local community. Advice is offered on benefits, education, employment, housing, consumer issues, immigration, leisure and health facilities, personal and family problems. During 2002/03 the service dealt with 17,568 clients of whom 62% were from minority ethnic communities. In addition to the grant, the Harrow CAB has a service level agreement with Harrow Housing Services to provide housing advisory services on behalf of the Council and a service level agreement with Social Services to provide an outreach welfare benefits service. The Harrow CAB Service has been awarded the Community Legal Services Quality Mark.

GRANT REQUEST

The £97,700 grant is requested to fund the CAB's salaries and running costs and it is the only source of income for this part of the service. The CAB staff are paid at Local Government salary rates and the increase of £3,815 (from £93,885 to £97,700) relates to this (£2,213) and an increase in accountancy costs.

In addition to the main grant of £97,700 requested, the CAB has also submitted an application to form a partnership for joint funding between Citizens Advice (formerly NACAB) and the London Borough of Harrow.

The purpose of this partnership is to secure joint funding for a new post of Bureau Manager for Harrow CAB (please, see attached letter of application). This growth bid, if approved, will require the Council to provide an extra grant of £7,425 in 2004/05. In years 2,3 and 4 the Council's contribution will increase to 50%, 75% and 100% correspondingly.

The expected outcomes and benefits are outlined in pages 2 and 3 of the attached letter.

Members need to note that the CAB currently has one full time Deputy Manager post to provide management, support and training to over 30 volunteer advisers and administrative staff. This ratio of paid staff to volunteers is causing real concern to the CAB Service, on top of which the demand for the CAB service is increasing daily.

OFFICER COMMENT

The Grants Officer carried out a monitoring visit to the Harrow CAB on 17.7.03. The organisation's statistics and record-keeping are impressive. Undoubtedly, the Harrow CAB provides a very important service to the people of Harrow and officers recommend continuation of funding at this year's level plus inflation for salaries, subject to Cabinet agreeing salary inflation additions to grants.

Officers make no recommendations in relation to the growth partnership bid, because of the significant financial implications of the proposal, which would commit the Council to the long-term funding of the post of Bureau Manager. Members are requested to consider this bid and decide whether it could be funded.

The Harrow CAB does not receive funding from any other sources, apart from the slas already mentioned.

Report prepared by the Grants Unit

HARROW COMMUNITY TRANSPORT

Grant requested: £6,000
Current grant: £5,000
Grant recommended: £5,000

BACKGROUND

The Harrow Community Transport was set up in 1980 to provide transport to individuals and groups who are disabled or cannot use public transport due to poor health. The service is provided by volunteer drivers who use their own cars for individuals, or use the HCT vehicles for groups. In 2002/03 they provided approximately 2,200 individual journeys.

GRANT REQUEST

The grant is requested to help towards administration expenses and the maintenance of the vehicles to enable HCT to provide reasonably- priced, specially adapted transport for people with disabilities who cannot use public transport.

OFFICER COMMENT

HCT provides a valuable service to disabled people and groups in Harrow by enabling them to carry out daily activities and outings. HCT has not provided any justification for the growth request and, therefore, officers recommend continuation of funding at this year's level.

FUNDING RECEIVED

Prevention Grant	£10,000	Expires this year
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Report produced by the Grants Unit

This page consists of an appendix to the above officer report regarding Harrow Citizens' Advice Bureau. It is exempt from publication under Paragraph 5 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that it relates to particular applicants for financial assistance provided by the Authority.

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HARROW COUNCIL FOR RACIAL EQUALITY (HCRE)

Grant requested: £60,000
Current grant: £45,361
Grant recommended: £45,361 plus inflation for salaries
Growth of £14,639 for consideration by Members

BACKGROUND

HCRE's duties are to:

- Work towards the elimination of racial discrimination
- promote equal opportunities and encourage good relations between people of different ethnic or racial backgrounds
- monitor the way the amended Race Relations Act is working.

HCRE provides free legal advice for victims of racial harassment, advice to employers and service providers on how to develop effective equal opportunities practices, community development work to help minority communities gain a fair access to public resources and to build good relations between different communities.

GRANT REQUEST

The purpose of the grant is to pay for rent, running costs and salaries for admin staff plus a new post of Personal Assistant / Administrative Officer to support a full – time service in the following six main areas:

- Free legal advice for victims of racial discrimination
- advice to employers and service providers on how to develop effective equal opportunities practices
- racial harassment
- community development
- running the organisation
- campaign work to raise public awareness about the corrosive effect discrimination can have, and the positive value of ethnic diversity.

OFFICER COMMENT

Officers carried out a monitoring visit to the HCRE on 24th July 2003. HCRE's statistics and recordkeeping are very good. During 2002/03 they dealt with about 3,000 enquiries. Officers were informed that the HCRE is likely to move soon from the Lodge to the Civic Centre complex. It is not known at the time of writing if the rent for the new premises will be higher than at present.

The HCRE was awarded the Community Legal Services Quality Mark.

Officers recommend funding at this year's level plus inflation for salaries and request Members to consider the growth request of £14,639.

FUNDING RECEIVED

<u>Name of Funder</u>	Amount p. a.	No. of years	No. of years left/expiry
CRE	76,000	annually	N / A
Harrow PCt	35,031	3	Dec 2003-11-03
Harrow PCT	26,317	3	Nov. 2004
	25,500	1 annually	N / A

Sport England	24,865	3	Sept. 2005
L. B. of Harrow	8,700	3	2 ½ years
N W London Foundation	5,500	1	N / A

Report produced by the Grants Unit

HARROW HERITAGE TRUST

Grant requested:	£10,350 (plus £15,000 heritage grant)
Current grant:	£9,000
Grant recommended:	£9,000

The Harrow Heritage Trust has been a focus for many heritage and environmental projects and initiatives since 1985. It operates through a number of sub-committees, each with its own specific role viz Graffiti Removal, Heritage Grants, Nature Conservation/tree planting, Heritage plaques, Public Works of Art and work with Young People. These functions are co-ordinated through the Executive Committee. It also supports the Headstone Manor restoration through fundraising and advice.

The Trust is independent of the Council, and reliant upon volunteers to manage, co-ordinate and undertake their broad range of work. It is dependent upon the annual Council grants to maintain its activities.

Much of the Trust's work falls very clearly within the environmental objectives of the New Harrow Project. The Heritage Grants, which support restoration and improvement of historic buildings and landscapes, the Graffiti initiative, Public Art and Nature Conservation work all seek to improve the Borough's environment and in terms of 'added value' provide good value for money. The site specific work, such as the Nature Conservation site wardens, will provide a network for future NHP area development in conjunction with the local community.

The Annual Report and Accounts for 2002/03 have been received and show increased expenditure reflecting an expansion of the Trust's activities for the year in comparison with 2001/02.

Report produced by Urban Living

HARROW IRANIAN COMMUNITY ASSOCIATION (HICA)

Grant requested: £16,500
Current grant: £5,000
Grant recommended: £11,000 (of which £6,000 should be reserved for premises)

BACKGROUND

The Harrow Iranian Community Association was set up in 1991 to provide mother tongue classes in Farsi to Iranian children born in the U K and also to provide advice and information to their members and users from Harrow and neighbouring boroughs.

HICA's main services are to provide a point of reference for newly arrived refugees, to escort non-English speaking refugees to G P surgeries, hospitals, solicitors and other statutory agencies, providing interpretation and translation services, organising social / cultural events and running a very successful mother tongue school for over 120 pupils. They also run English classes for adults (mainly women) and visit house bound people in their homes. In the current year they obtained funding from Renewal to run a youth project jointly with East African Welfare & Community Concern.

HICA has been awarded the Community Legal Services Quality Mark.

GRANT REQUEST

The grant request is to cover general running costs, volunteers' expenses and rent for alternative office accommodation. They are seeking to move from the Community Premises, because they have outgrown their small office there and have been at the premises since January 1997, well over double the maximum 3 years they were supposed to stay there.

OFFICER COMMENT

HICA had a very satisfactory monitoring visit on 22nd July 2003. The organisation continues to provide well used services to a substantial number of users and plays an active role in the Harrow Refugee Forum, CARRAMEA and Renewal.

Officers recommend continuation of funding at the year's level and also recommend that a grant of £6,000 be reserved to enable HICA to move to new premises. This sum is equal to the amount the council would be charging HICA for the use of an individual office at Community Premises.

FUNDING RECEIVED

<u>Name of Funder</u>	Amount p. a.	No. of years	No. of years left/expiry
Community Fund	41,960	1	N/ A
Community Fund	38,910	3	March 2006
Renewal	15,000	2	1
Awards for All	5,000	1	N / A

Report produced by the Grants Unit

HARROW PENSIONERS ACTION ASSOCIATION

Grant requested:	£1,000
Current grant :	£500
Grant recommended :	£500

This group has been established since 1975. It aims to facilitate people who are over 60 years of age to collectively meet, discuss any difficulties they may have and to jointly seek possible solutions. Currently 108 Harrow pensioners are registered members of the organisation.

The group organise meetings on a monthly basis they also arrange outings to places of interest and social activities.

Officer comment:

The organisation continues to provide a focal point for pensioners in Harrow. The panel has supported their activities in previous years and may wish to continue to support them in 2004/05. Current activity would not appear to justify an increase.

Report produced by Social Services Contracts unit

HARROW PUBLIC TRANSPORT USERS' ASSOCIATION (HPTUA)

Grant requested:	£275
Current grant:	£250
Recommended grant:	£275

BACKGROUND

The HPTUA is a voluntary association based in and covering only this borough. The chair has been an advisor to the Traffic and Road Safety Advisory Panel and its predecessor bodies for many years, and attends the quarterly member-level public transport liaison meetings. There is also close officer co-operation with HPTUA.

GRANT REQUEST

The grant is required as a contribution towards running costs.

OFFICER COMMENTS

The Council have been providing a modest grant to HPTUA for some time and this application seems reasonable. I would therefore recommend that the grant of £275 be paid.

FUNDING RECEIVED

The Association does not receive funding from any other source.

Report produced by Urban Living

HARROW REFUGEE FORUM

Grant requested: £28,000
Current grant: £2,000
Grant recommended: £11,000 (of which £6,000 should be reserved for premises)

BACKGROUND

The Harrow Refugee Forum was set up in 1992 and was re-constituted in July 1999 as an umbrella organisation of some 20 refugee and migrant groups based in Harrow. The Forum assists local refugee community organisations with capacity building in order to enhance the quality of the services they provide and increase their capacity to access resources from a variety of sources. The Forum also represents refugee groups in partnerships and joint-working initiatives and articulates the views of refugees to statutory and voluntary bodies.

GRANT REQUEST

The grant is requested to enable the Harrow Refugee Forum to meet general running costs, pay rent at new premises and appoint a part-time Admin / Finance Assistant, Scale 4 for 25 hours per week (£16,322-£18,030 pro-rata, i.e. £11,666 -£12,878).

OFFICER COMMENT

Officers are aware of the important role of the Harrow Refugee Forum and fully support its aims and objectives. Officers share the view that the Forum would benefit from having a part-time admin assistant and larger office accommodation. Obviously, the appointment of another member of staff is very much dependent on the HRF having access to larger premises. In view of this, officers are unable to make any specific recommendations other than to increase the Forum's grant to £5,000 in 2004/05 and request Members to reserve £6,000 to enable the Forum to rent office accommodation away from the Community Premises. Again, Members need to note that this sum is equal to the sum that the Council would charge for an individual office at Community Premises, had charges been applied.

FUNDING RECEIVED

<u>Name of Funder</u>	<u>Amount p.a.</u>	<u>No. of years</u>	<u>No. of years left/expiry</u>
Renewal	30,000	3	1
Renewal	4,000	Refugee Week	N/ A
Mind in Harrow	500	Refugee Week	N/ A
HCRE	500	Refugee Week	N /A
ALG	25,000	41 months	March 2007

Report produced by the Grants Unit

HARROW SCHOOL OF GYMNASTICS

Grant requested:	£11,000 (£3,000 hardship fund and £8,000 Contribution towards floor)
Current grant:	£2,000
Recommended grant:	£2,000

The Club has 800 gymnasts and is a designated National Performance Centre. It provides the Harrow team for the annual London Youth Games.

The organisation's Hardship Fund aims to provide funding to support young gymnasts living in Harrow whose families are not able to meet the full financial costs of participating in the sport.

The club works with local schools and provides an opportunity for young people who have participated in gymnastics in the curriculum to continue with the sport outside of school. The Fund ensures that all children and young people are not prohibited from participating and continuing in their chosen sport due to financial hardship.

Officers recommend continuation of funding at the present level, i.e. £2,000.

The club also requested funding for a proposal to help replace the existing gym floor. Officers felt that this request is not appropriate because it is a capital project and therefore cannot recommend this part of the application.

Report produced by Sports Development Unit, Arts and Leisure

HARROW SHOW COMMITTEE

Grant requested: £10,000
Current grant: £1,000
Grant recommended: £5,000

BACKGROUND

The Harrow Show is the main open-air event held in Harrow each year. The main aim of the Harrow Show is to promote and organise this annual event over the August Bank Holiday weekend for the benefit of all local residents at an affordable price. The Show also supports several local charities and voluntary groups and is an annual showcase for many local businesses.

GRANT REQUEST

The Harrow Show Committee is requesting a grant of £10,000 for 2004/05 to cover the ever-increasing cost of staging the event. With the support of the grant they will be able to keep the admission charges to a reasonable cost for those who wish to visit the show. Currently, their prices are £3,50 per adult, £2,00 for children and £9,00 for a family ticket.

OFFICER COMMENT

Officers feel that the London Borough of Harrow should support this long established annual event which gives excellent opportunities to promote numerous Council initiatives, environmental awareness campaigns and collaboration with community groups.

AUGUST 2002

Environmental Village area set up within the Harrow Show on 25th and 26th August 2002 with a large marquee and numerous stands representing Council services and local community groups, including Harrow Agenda 21 (Transport & Air Pollution, Waste Recycling & Litter Group and School Environmental Officer Harrow Network) along with educational stands and a varied programme of activities, including theatre shows, solar car workshop, owl show and a transport parade by the HA21 TAP group.

AUGUST 2003

Environmental Marquee set up with the Harrow Show on 24th & 25th August 2003 – this was a large marquee with numerous stands representing Council services (recycling, transport, energy) and local community groups, including Harrow Agenda 21 (Transport & Air Pollution, Waste Recycling & Litter Group and School Environmental Officer Harrow Network).

Report produced by the Urban Living Department

HARROW VICTIM SUPPORT SCHEME

Grant requested: £15,300
Current grant: £15,220
Grant recommended: £15,220 plus inflation for salaries

BACKGROUND

The Harrow Victim Support Scheme (HVSS) was set up in 1981 to provide emotional support, advice and information to victims of crime living in Harrow. HVSS is committed to providing victims of crime and witnesses in Harrow Magistrates Court with appropriate and sufficient recognition, support and information to assist them in dealing with crimes which they have experienced; to ensuring that the rights of victims and witnesses are acknowledged and advanced in all respects of criminal justice and social policy; to ensuring that all clients receive a consistent level of service throughout the London Borough of Harrow.

GRANT REQUEST

The grant requested would be spent towards existing salary and other running costs, which are not fully covered by the Home Office grant. The funding will enable HVSS to maintain an effective administrative support in the office to allow other members of staff to carry out their core tasks as well as develop new projects for the benefit of victims of crime living in Harrow.

OFFICER COMMENT

The organisation had a very satisfactory monitoring visit on 16th July 2003. According to the HVSS statistics, in 2202/03 they dealt with 4,407 victims, of whom 2,096 were from minority ethnic communities. HVSS has very good administrative and financial records and a committed pool of 23 trained volunteer visitors.

Officers recommend funding at this year's level plus inflation for salaries.

FUNDING RECEIVED

<u>Name of Funder</u>	Amount p.a.	No. of years	No. of years left/ expiry
Home Office	68,580	1	31.3.2004

Report produced by the Grants Unit

HARROW YOUTH AND COMMUNITY PROJECT

Grant requested:	£1,000
Current grant:	£500
Grant recommended:	£1,000

Harrow Youth and Community Project is a new organisation which is being supported by the Youth and Connexions Service to develop a youth club at Kenmore Park Hall. The organisation is seeking permission to use Kenmore Park Hall without charge. The group have committed a leadership and a group of parents and volunteers who completed membership applications and are keen to see the group start up operations.

The Project are seeking funding of £1,000 to meet start up costs for equipment and materials.

Report produced by Lifelong Learning and Youth Service Manager

HEADWAY NW LONDON (formerly Headway Harrow)

Grant requested : £2,500
Current Grant: £450
Grant recommended : £450

Headway Harrow was established in 1990 to support Harrow residents leaving hospital having sustained an acquired brain injury. Previous grant funding has contributed towards the cost of monthly meetings, maintaining a 24hr support and advisory service and the production of printed information.

The group currently has 38 members, 10 are Harrow residents.

For 2004-2005 the group wish to expand their activities in the Harrow area, setting up charitable status for Headway NW London, establishing a business plan, fundraising and advertising.

Officer Comment:

Unfortunately this organisation no longer meets the 80% rule of members residing in Harrow, therefore officers would not recommend the requested increase in funding for 2004/05. Nevertheless, this organisation continues to provide an invaluable service to people who have acquired a brain injury and their family or carer. The panel may wish to make a contribution towards to service that is provided to Harrow residents.

Report produced by Social Services Contract Unit

IGNITE TRUST

Grant Requested: £15,000
Current grant: £1,000
Grant recommended: recommend decision be deferred until Jan 2004 meeting

IGNITE Trust are a Church and Charitable Trust whose objectives are to educate, inform and inspire people to make a difference to the world; to help people be all that they can be; and to demonstrate that for Christians, faith and actions work together. The Trust provide activities for young people in a number of settings included schools and youth centres. The Trust has been supported by the Youth and Connexions Service with staff accessing training and using facilities at Grant Road Youth Centre for activities including a Dance Class, These activities have now outgrown the Youth Centre.

IGNITE Trust have applied for £15,000 towards the cost of renting a building which will provide them with the space to develop and co-ordinate their work, proving a venue for some of their activities.

Officer recommendation: a decision be deferred to allow time for the Youth and Connexions Service to support the group to identify suitable premises and to identify additional funding sources.

Report produced by Lifelong Learning and Youth Service Manager

JAAGO PUNJABI WOMEN'S ACTION GROUP

Grant Requested:	£2,750
Current grant :	£2,750
Grant recommended :	£2,750

This voluntary organisation provides a meeting place and forum for Punjabi women to provide mother-tongue classes in Punjabi for children up to GCSE level. The organisation also runs other activities including Bhangra classes, yoga and a Women's group every Thursday from 12.30 to 2.30 pm. Counselling sessions are also provided.

Jaago is run by volunteers and they have 30 currently active at the moment.

The grant requested is to fund the cost of rent of a room at the Vaughan Centre where the group meets.

Officers recommend a grant of £2,750 to enable Jaago to meet the cost of their room at the Vaughan Centre.

Report produced by Social Services Contracts Unit

KALA ANJALI ARTS CIRCLE

Amount requested	£3,000
Current funding	£1,500
Level of funding recommended	£1,500

Summary of application or request

Kala Anjali Arts Circle aim to promote skills and knowledge relating to South Asian arts and heritage in schools and the wider community. They are based in Harrow, and have undertaken the majority of their work in Harrow and Brent. They do this through the provision of resources and workshops in collaboration with partners such as Arts 4 Schools and Arts Culture Harrow.

Kala Anjali are requesting funding to continue their current work with schools, workshops in the community and other South Asian cultural events (eg for Black History Month).

They are planning to hold 24 workshops and events in the 2004/05 year, targeting around 500 children and adults.

They have a valuable resource of songs and work packs that are used by Harrow teachers to increase the cultural diversity of their lessons.

Officer comment

- The work in schools is well received and supported by heads and music co-ordinators. The workshops/performances in community venues have not been well attended, and the content is not always suitable for the young audiences.
- Kala Anjali Arts Circle provide valuable resources and activities for schools, raising awareness of South Asian arts and heritage.

Report produced by Arts and Leisure

KURDISH ASSOCIATION/KURDISH CHILDREN AND YOUTH PROJECT

Grant Requested:	£4,000
Current grant:	£1,082
Grant recommended:	£0

The Organisation works across West London to help young people to tackle educational barriers and to provide a supplementary school (at Whitmore High School), teaching Kurdish mother tongue, supplementary subjects and art classes. 390 out of 3191 users live in Harrow.

The project has been costed at £56,285 and the Association are seeking funding of £4,000 towards this. Applications have been submitted also to Connexions London West, Children's Fund Partnerships in Harrow, Ealing, Hounslow, and Hillingdon and the London Boroughs of Ealing and Hounslow. The Association has Reserves of £204,828 (Restricted Funds) and £10,091 (Unrestricted Funds).

Report produced by Lifelong Learning and Youth Service Manager

MIDDLESEX ASSOCIATION FOR THE BLIND (Harrow)

Grant requested:	£12,719
Current Grant:	£2,500
Grant recommended :	£2,500 plus reserve of £5,000

The aim of this organisation is to support visually impaired/deaf-blind people by providing information, advice and delivery of services.

A Service Level Agreement with People First currently funds the following services:

- **Initial Screening Service**
This service provides people who are newly registered with an initial assessment of their needs.
- **Specialist Home Visiting Scheme**
This service provides a home visiting service to support elderly visually impaired people.

The purpose of this grant application is to fund the appointment of a part-time Community Development Officer who would develop the following areas:

- set-up and chair a Low Vision Committee – members from Voluntary Groups, Education, PCT, Ophthalmology/Optometyary
- organise clubs for visually impaired young people
- develop a support network for Asian people who have a visual impairment
- training and information in braille
- deaf/blind communication

Current Funding:

The current grant of £2,500 is a subscription based on the number of visually impaired people in Harrow. The Organisation aims to offer support, advice and information to visually impaired and deaf/blind people to enable them to live more independently. People First highly value the work of MAB and consider it fortunate that they operate within Harrow, it is recommended that funding is continued at the current level.

Community Development Officer

The view of managers within People First is that this new post is definitely needed. There needs to be an identified link between Moorfield's Eye Hospital, Primary Care Trust and People First. There are currently 500-600 visually impaired people in Harrow who would benefit from a support network as described above.

Officers recommend that this new development work is funded and the Panel may wish to reserve the sum of £5,000, subject to the outcome of MAB's bid to the PCT for Voluntary Sector Funding.

Report produced by Social Services Contracts Unit

NEWSPEAK

Amount requested	£2,000
Current funding	£1,500
Level of funding recommended	£2,000

Summary of application or request

Newspeak is a voluntary organisation based in Harrow which is dedicated to providing and developing creative literature through a bi-monthly magazine. This has been developed in close collaboration with Harrow Arts and Leisure Service, and since its launch in February 2002, the magazine has shown continuous increases in circulation. It is distributed free of charge and outlets include libraries and via the writers' and readers' groups in the borough.

The magazine serves as a platform for local creative writers from all cultures and publicises literature development events in the area, allowing all literature organisations/activities in the borough to network and work in partnership.

A recent development is the widening of its distribution across a wider geographical field through the *westwords* project, which is led by London Borough of Harrow.

Newspeak is requesting that the London Borough of Harrow fund a contribution towards the costs of printing and publishing the magazine for another year.

Officer comment

- Newspeak was set up and is now run in close collaboration with Harrow Arts and Leisure Service, who advise on policy, eg. equal opportunities, distribution, and take a role that ensures that LBH aims for literature development are implemented. The editors retain control over content (with a proviso that LBH managers proof each edition to check for inappropriate content).
- Newspeak has taken on the role of publishers of Harrow's creative writing magazine with commitment and ability.
- A grant of £2,000 represents a subsidy of £333 per edition, with 2,000 copies per edition.
- Newspeak has proved to be a valuable tool for local writers, the literature audience. It is also playing an important role in developing the literature audience to include young people and people from Harrow's diverse cultural communities.

Report produced by Arts and Leisure

NEWTON PARK HORTICULTURAL SOCIETY

Grant requested:	£5,000
Current grant:	£1,200
Grant recommended:	£0

Newton Park Horticultural Society is based at the Newton Park East and West Allotment sites in Alexandra Avenue South Harrow. The sites comprise of 98 allotment plots of which 34 are vacant.

Security of tools and materials against theft on site is a problem at this and many other allotment sites in the Borough. Although storage sheds are permitted on plots at this site they are vulnerable to thefts and plot holders generally transport their tools and materials to and from the sites.

As a result of the Harrow in Leaf Grant application to the Allotment Regeneration Initiative and the Social, Environment and Economic Development Fund prefabricated secure buildings are to be placed at 13 allotment sites in the Borough including at the Newton Park East and West sites.

The grant application is to enable the purchase of secure lockers and storage racks to be installed in two new communal storage sheds be installed on the sites to encourage existing plot holders to retain their plots and to encourage new plot holders. Eleven similar prefabricated buildings are to be placed at other allotment sites in the borough.

The Society has a trading shed at which horticultural supplies can be purchased by members at discounted prices.

In 2002/03 the Society received a grant of £1200.00 for the purchase of trolleys for use by members to transport their purchases from the trading hut.

The Society has unrestricted funds of £4974.00

The fact that secure storage is to be provided on site and the high value of this grant application balanced against the limited budget available for grants, and the level of unrestricted funds available to the Society this application is not recommended in this financial year.

Report produced by Urban Living – Parks Section

PAKISTAN SOCIETY OF HARROW

Grant requested: £7,200
Current grant: £1,000
Grant recommended: £1,000

BACKGROUND

The Pakistan Society of Harrow was set up in April 2002 to promote the interests of the Pakistani community living in Harrow in order to improve their health, education and access to employment, so that they can make a positive contribution to the wider community of Harrow.

GRANT REQUEST

The organisation is requesting £1,200 capital to buy a computer, telephone/ fax and answering machine. It is also requesting £6,000 revenue grant for running costs and for the services of a part-time clerical assistant.

OFFICER COMMENT

The organisation has not been in operation for long and given that the growth request has not been justified (no draft job description or evidence of casework), officers recommend continuation of funding at this year's level. Officers also recommend that the Society's request for a capital grant be referred to the North- West London Community Foundation.

The Society does not currently receive funding from any other source.

Report produced by the Grants Unit

PARKINSON'S DISEASE SOCIETY – HARROW BRANCH

Grant requested:	£2,200
Current grant :	£1,297
Grant recommended :	£2,200

The Harrow Branch of the Parkinson's Disease Society employs a part-time Community Support Worker to provide information, advice and support to people affected by Parkinson's Disease, their families and carers. The CSW makes home visits providing practical and emotional support, sometimes sign posting people to other appropriate services.

During the period April 2002 – March 2003 the CSW carried out 96 home visits and provided telephone support to 200 people.

Officer Comment:

Officers recommend a grant of £2,200 as a contribution towards funding the CSW post so that people in Harrow with Parkinson's Disease can benefit from this valuable service. A lower level of funding was requested for 2003-04, due to the organisation receiving a one-off contribution towards the Community Support Worker post.

Report produced by the Social Services Contracts Unit

RUSSIAN IMMIGRANTS ASSOCIATION

Grant requested: £5,000
Current grant: £2,300
Grant recommended: £2,500

BACKGROUND

The association was set up in April 1999 to address the needs of London's large Russian-speaking community, which is not served by any other organisation. The main aims of the organisation are:

- To support community involvement, particularly among Russian-speaking refugees and asylum seekers;
- To provide services for Russian-speaking refugees and asylum seekers;
- To develop strong relationships with other ethnic minority communities;
- To provide information about British law, culture, traditions, health service, and education system among Russian-speaking people.

GRANT REQUEST

The grant of £5,000 requested by the Association would cover the following:

Volunteers' expenses	£3,000
Interpreting service	£800
Telephone	£500
Postage & stationery	£300
Sport & cultural events	£700

OFFICER COMMENT

The Association is very active and has a very large membership (702 members, of whom 403 are from Harrow). During 2002/03 they dealt with 2,216 users, of whom 1148 were from Harrow. In view of the large number of Harrow residents who benefit from the organisation's services, officers recommend a grant of £2,500 to cover the following:

Volunteers' expenses	£1,500
Interpreting services	£500
General running costs	£500 (telephone, postage & stationery)

FUNDING RECEIVED

<u>Name of Funder</u>	Amount p.a.	No. of years	No. of years left/ expiry
Turvill Trust	2,200	1	July 2003-11-04
Trust for London	4,250	1	Nov. 2003-11-04
Renewal	3,420	1	May 2003-11-04

Report produced by the Grants Unit

Special Connection

Amount requested	£2,000
Current funding	£2,000
Level of funding recommended	£2,000

Summary of application or request

Special Connection run integrated arts workshops with disabled and mainstream school children of the same age with the aim of breaking down pre-conceived perceptions of disability and integrating disabled children into the community. Their workshops include ones that cater specifically for children with profound and multiple learning disabilities (PMLD) and visual impairments.

They are requesting funding to continue their work in the London Borough of Harrow. For 2004/05, as in previous years, their work will comprise three two-day projects. Each project focuses on a different age group or ability – middle school age, high school age or PMLD children. 30 children are drawn from one mainstream school and 30 from 2 or 3 special schools, total 60 children per project (40 for the PMLD project as smaller groups are essential for this group).

Over the two days of the project, the children are divided into 6 integrated groups of 10, each with a workshop leader, to devise a piece of drama, make costumes and perform it at the end of the second day.

Special Connection expect a total of 180 children and young people from Harrow to benefit from the project over the year.

Officer comment

- Special Connection have been running projects since 1994, and LBH have been invaluable in the support of their work.
- They are asking for £2,000 towards the total cost of £3,750 of the three Harrow projects.
- Special Connection have extended their work to include special sessions for blind and visually impaired children.
- Special Connection have good links with all Harrow special schools and there are more mainstream schools who want to work with them than they can accommodate.

Report produced by Arts and Leisure

Tongues on Fire Festival 2004

Amount Requested	£5,000
Current funding	£4,500
Level of funding recommended	£5,000

Summary of application or request

Tongues on Fire is an annual film festival that raises Asian women's issues through film, seminars, workshops etc. It takes place across London, including at nationally important arts venues eg. National Film Theatre and using agencies such as the British Film Institute. Because the festival is organised by local people, Harrow residents receive the benefit of most of the educational work and some of the festival events also take place in the Borough. In addition, Tongues on Fire are planning to hold a special screening as part of the Harrow Arts Festival.

There are a total of five events are planned for the Tongues on Fire and Harrow Arts Festivals:

- a showcase of 20 Harrow College students' work at the National Film Theatre,
- a film showing for Harrow schools,
- a film showing for women's groups, people with mental health issues and disabilities,
- a screening and seminar at the University of Westminster for students and film enthusiasts
- a screening and discussion as part of the Harrow Arts Festival.

The total cost of the project in Harrow and at the NFT for the benefit of Harrow residents is £5,000, which is the sum Asian Images are requesting. If they do not receive this amount, they will reduce their Harrow education programme accordingly.

Officer comment

- Tongues on Fire have a track record of working in Harrow and with Arts & Leisure as well as other local partners eg. Harrow College, the Vaughn Centre and Westminster University.
- Up to 20 students from Harrow College will have their work showcased at the National Film Theatre – this is a fantastic professional development opportunity for Harrow students, and raises the profile of LBH as a culturally dynamic borough.
- Their work is focused on raising women's, cultural and political issues. They have a good network and are able to deliver their projects.
- The Harrow community benefits from having a London-wide and nationally important film festival that focuses some of its work specifically in the borough.

Report produced by Arts and Leisure

U CAN DO I.T.

Grant Requested:	£13,000
Current Grant:	£3,600
Grant recommended:	£3,600

This organisation is a pan London group who aim to enable sensory impaired and physically disabled people to learn how to use the Internet. Students are trained within their own homes, using their own equipment and at their own pace of learning.

Funding is requested to deliver a programme of lessons to 10 housebound people in Harrow. The programme is arranged around medical and hospital appointments and tutors are specifically trained to teach people with a visual or physical disability.

Officer Comment:

This particular training approach is likely to meet an identified gap in current access to IT training. A number of charitable organisations provide IT equipment and there are a number of venues within the borough where disabled people can learn to use equipment. This programme enables housebound people to receive training at home.

The organisation intends to work in partnership with existing voluntary groups in Harrow in identifying people who will benefit from the service.

Officers recommend a sum of £3,600 to contribute towards training for three people in Harrow. The sum of £1,200 per student reflects the length of time it may take to complete the training and also the tutors training in order to teach learners with a wide range of sensory and physical disabilities.

Report produced by Social Services Contracts Unit

UK ASIAN WOMEN'S CONFERENCE

Grant requested:	£2,750
Current Grant	£2,750
Grant recommended :	£2,750

The UK Asian Women's Conference run the SEWA project (Drop in Centre) that provides an information and advice service to enable Asian women, mainly Indian, to come out of their isolation. It also organises a programme of activities to address social, health and employment issues. The UKAWC currently receives a grant of £2,750 to meet the cost of their room at the Vaughan Centre.

The UKAWC also provides a commercial translation and interpreting service and currently have a service level agreement with this authority for this service. The UKAWC is required to use part of the surplus from their trading account to part-fund the post of Co-ordinator and other running costs of the SEWA project. The funding transferred from the trading account to the SEWA project annually is normally £4,000.

Officer Comment

Officers recommend that the UKAWC receive a grant of £2,750 to meet the cost of their room hire at the Vaughan Centre.

Report produced by Social Services Contract Unit

WINGED FELLOWSHIP

Grant requested:	£2,022
Current grant:	£2,573
Grant recommended:	£2,022

The Winged Fellowship Trust provides planned breaks for disabled people and their carers in a choice of 5 accessible and specially equipped centres in the UK. Qualified staff are able to provide nursing and personal care, they also work with trained volunteers who provide companionship to service users.

Each break is subsidised by Winged Fellowship by £322, the cost of accommodating volunteers is £100 per week.

So far in 2003 there are 57 weeks booked by disabled people from Harrow and 13 weeks booked to accommodate volunteers from Harrow.

Officer comment:

The grant requested represents a 10% contribution towards the breaks for Harrow residents and the expenses for 13 Harrow volunteers.

This organisation provides a valued break for carers, who are able to accompany their cared-for and also young or unemployed residents of Harrow gain the opportunity for work experience prior to training in a caring profession. Officers recommend continued support to this organisation.

Report produced by Social Services Contracts Unit

WOODCOTES YOUTH CLUB

Grant Requested	£ 11,250
Current grant:	£ 7,500
Grant recommended:	£7,500 (adjusted for pay award of 3% pending)

Background Information

Woodcottes Youth Club operates from Woodlands Community Hall, Binyon Crescent on the Woodlands Estate in Stanmore. The club operates on two nights a week Monday evening for 8-12 year olds and Thursday evenings for 13-19 year olds. Both the sessions are open to young people from the Woodlands and Cottesmore Estates as well as providing detached outreach work on the two estates. The aim of both clubs is to provide a safe, regular, reliable and stimulating environment for the young people to engage in the facilities provided by the youth workers. The club has operated since 1997 and has grown in its success. It is a well-established club in the community and is supported by the local Tenants and Residents Association, two-paid Part Time Youth Workers and a small number of volunteers. The organisation received £7,500 funding from Grants Advisory Panel in 2003/04. The Organisation is seeking additional funding of £3,750 to support the recruitment of an additional worker to undertake further development work with young people in the area, and to provide support for a growing team of volunteers.

Officer Recommendation: Existing Grant of £7,500 adjusted for Pay Award of 3% (pending)

Report produced by Lifelong Learning and Youth Service Manager

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APPENDIX C

GRANT APPLICATIONS FROM GROUPS NOT CURRENTLY FUNDED

Association of Senior Muslim Citizens
Brent Irish Advisory Service (BIAS) Harrow Irish Elders Project
Carers Support, Harrow
Community Link Up
Connaught Opera
Girlguiding Middlesex North West
Harrow Bengalee Association
Harrow in Leaf
Harrow Marquetry Group
Harrow Opera
Harrow Somali Women's Action Group
Harrow Tamil School Association
Herga Road and Masons Avenue Community Association
Hindu Council (Harrow)
Home-Start Harrow (Family Group)
Islamic and Cultural Society of Harrow
Jubilate
Kids Can Achieve
London Sath Sangam
Multiple Sclerosis Society, Harrow and District Branch
National Council of Vanik Associations (UK)
Pinner Centre Pre-School
Sikh Identity and Kulture in Harrow Association
Somali Cultural Association
Swahili Cultural Association
Triveni Dance Company
Universal Welfare Trust

ASSOCIATION OF SENIOR MUSLIM CITIZENS

Grant Requested:	£3,700
Current grant	nil
Grant recommended :	£500

This is a new organisation which was established during this year. It aims to work towards improving the lives of senior Muslims. The objectives of this group are to inform elderly Muslim residents of benefits, services and facilities that are available to them. Currently 70 Harrow residents are members of this association.

This grant request is to provide funding for a part time administrative post, a computer/printer/fax and telephone line.

Officer Comment:

Little is known about this group but as they are currently occupying Community Premises and the need for support to senior Muslims has been identified, Officers would recommend that the organisation receives a start up grant of £500.

Report produced by Social Services Contracts Unit

BRENT IRISH ADVISORY SERVICE (BIAS)

Grant requested: £5,000
Current grant nil
Grant recommended : nil

BIAS was established in 1978. The Irish Elders Club that meet in St Joseph's Hall Wealdstone was set up in 2001/2002 with £5,000 from the Grants Panel, they currently have 25 members.

Funding is now sought to employ a part-time Elders Worker to co-ordinate activities at the day centre, including a hot meal, social activities and guest speakers. The post holder would also co-ordinate an outreach service for isolated, housebound and vulnerable Irish elders.

The Irish government have agreed to provide match funding for this project.

Officer Comment:

Officers recognise that BIAS is providing a valuable service to the elderly Irish community in Harrow, but given the low numbers involved and the overlap with statutory provision of services to the elderly, it is not recommended to fund this project. The organisation has £54,000 in reserve funds.

Report produced by Social Services Contracts Unit

CARERS SUPPORT HARROW

Grant requested:	£10,000
Current grant	nil
Grant recommended:	£2,000

This registered charity was set-up in Harrow in 1996, the main aim is to support unpaid carers of people who are dependent on them for their day to day care and assistance. There are currently 2000 carers registered with the organisation. Carers are supported by the various projects run by the organisation and by support groups, outings, training and complementary therapy sessions.

A number of projects are funded by LBH: Volunteering for carers program, health liaison, young carers, mental health project and ASD respite. The Council also provides funding for the Directors salary and the organisations core funds.

The current grant request is made in order to address the personal health needs of carers in terms of stress management. Complimentary therapies will include: aromatherapy massage, Indian head massage, reflexology, manicure/pedicure and diet and nutrition advice. A recent pilot project that involved 256 carers receiving various treatments received positive feedback.

Officer comment:

There is clearly a demand for this service, carers have previously received complimentary therapies at the Carer's Centre and frequently contact the Centre to request a continuation.

A grant of £10,000 would purchase 566 complimentary therapy sessions from a licensed practitioner, this would enable approximately 47 carers per month being able to access an appropriate therapy.

Members may wish to offer £2,000 which will purchase approximately 113 therapy sessions.

Report produced by Social Services Contracts Unit

Community Link Up

Amount requested	£2,000
Current funding	£0
Level of funding recommended	£2,000

Summary of application or request

Community Link Up work to support people with learning disabilities through their Inclusions Project which improves the chances of people with learning disabilities to access mainstream educational, vocational and social activities.

They are proposing to set up and run a community radio station for 1 month in August 2004 in partnership with a number of other organisations including Harrow Arts Unit and the Youth and Connexions Service. The radio station will enable young people, and people with disabilities to gain experience in the variety of activities relating to running a radio station including presenting, DJing, journalism, publicity, technical and IT skills.

The project is intended as a progression from their current work in training people as sound engineers, and to run and present an integrated nightclub, which is currently taking place in partnership with Harrow College and Kodak with great success.

Officer comment

- This is an ambitious and imaginative project whose success will depend on the quality of the partnerships Community Link Up will be able to develop.
- The Arts Unit and Youth and Connexions service are already aware of the project; the Arts Unit have agreed to support Community Link Up, and Youth and Connexions have expressed an interest.
- The proposed Project Manager, David Gawn, runs his own sound technology business and has prior experience of running a community radio station.
- The project is an excellent way of addressing a number of key agendas including integration of people with disabilities, the provision of positive activities for young people (which have recently been proved to reduce crime figures), opportunities for development of key skills and work-based skills.
- Benefits of the project include increased self-esteem and confidence, an insight into new skills and the world of work for those who participate, and a raised awareness in the community of the skills of young and disabled people.

Report produced by Arts and Leisure

Connaught Opera

Amount requested	£2,000
Current funding	£0
Level of funding recommended	£2,000

Summary of application or request

Connaught Opera are a London-based professional company that specialises in giving performances in community settings, especially those who are most isolated/excluded socially, for example those in care settings. Their performances draw on a wide range of (western) traditions, are of a high quality and include a theatrical element.

They propose to hold a total of 12 performances in Harrow during 2004/05 in local hospitals, day care units, day centres etc.

Officer Comment

- The performances Connaught give are of a very high standard, with thought being given to the content of the programme and the delivery. They take care to involve their audience again through their choice of music and their communication skills.
- A cost of £150 per performance for three professional musicians is extremely cost effective, which should be taken as a demonstration of the group's commitment to their project.
- Connaught have already made contact with the Arts Unity, and will work with them to identify venues in priority areas of the borough.

Report produced by Arts and Leisure

GIRLGUIDING MIDDLESEX NORTHWEST

Grant Requested:	£5,000
Current grant	nil
Grant recommended	nil

Girlguiding Middlesex is an autonomous part of Girlguiding UK. Guiding seeks to promote girls' spiritual, social, emotional, physical, intellectual and moral development.

Girlguiding Middlesex is seeking funding of £5,000 towards the £28,000 running costs of the Willow Tree Centre, a multi-purpose residential centre with full disabled facilities located in Hillingdon. The centre attracted more than 6,000 users in 2002 and 2003 of whom approximately 50% were from Harrow. The Willow Tree Centre has reserves of £15,598 and GirlGuiding Middlesex reserves of £127,000 (cash) and £885,000 (fixed assets).

Officer Recommendation: £0

Report produced by Lifelong Learning and Youth Service Manager

HARROW BENGALEE ASSOCIATION

Grant Requested:	£4,000
Current grant	nil
Grant recommended	£1,800

Harrow Bengalee Association are seeking funding of £4,000 to support their annual programme of classes including mother tongue teaching, ESOL for Office Skills, First Aid and 2 cultural events. The funding is to be used to pay rent, tutor costs and the costs of organising 2 cultural events each year. Some of the classes to be provided by the Association are also provided by Harrow Council through its Adult and Community Learning Programme, and it may be possible to develop provision in partnership with the Association. 350 out of 401 members are resident in Harrow

The Association had reserves at the end of 2002 of £1,000. The Association expect to fund-raise £1,300 towards the projected costs of £5,200.

Officer Recommendation: £1,800

HARROW IN LEAF

Grant requested:	£1,000
Current grant	nil
Grant recommended	£1,000

Harrow in Leaf was formed in 1998 as part of the LA 21 initiatives to improve allotment facilities and raise awareness of allotments in the Borough. The organisation has a good working relationship with Officers of the council and has been successful in obtaining grant funding for works to allotment sites and publicity to promote them.

This grant will be used to continue the work already carried out and will assist in the increased use of sites. This helps to reduce vandalism and the Council's costs in maintaining sites so that the existing budget for expenditure on allotments can be used for minor works at sites, e.g. fence replacements, improvement to water supplies.

The full grant is recommend.

Report produced by Urban Living – Parks Section

HARROW MARQUETRY GROUP

Amount requested	£1,000
Current funding	£0
Level of funding recommended	£1,000

Summary of application or request

Harrow Marquetry Group are active within Harrow and based at Harrow Arts Centre. They are affiliated to the Marquetry Society of Great Britain.

Harrow Marquetry Group have agreed to host the annual National Exhibition in May 2004, which will also be held at Harrow Arts Centre. The exhibition is a prestigious occasion that attracts marquetry fans from across the UK and even abroad, and is therefore an opportunity for Harrow to be put on the tourist map.

The exhibition is also an opportunity for Harrow Marquetry Group to raise awareness of a traditional art/craft amongst local people in Harrow including school children through demonstrations and education activities.

Officer comment

- This is an opportunity for Harrow Marquetry Group to be showcased through hosting the National Exhibition of marquetry, and there are additional potential benefits to be gained by marketing Harrow as a tourist destination nationally.
- Organising such a prestigious event is a major undertaking for a voluntary group, who receive very little support from the national body, and the committee members have shown a good deal of commitment and ability to date.
- It is not clear from the application how new people will be encouraged to take up marquetry.

Report produced by Arts and Leisure

HARROW OPERA

Amount requested	£2,000
Current funding	£0
Level of funding recommended	£0

Summary of application or request

Harrow Opera propose to put on a fully staged production with orchestra of Verdi's "A Masked Ball" at the Winston Churchill Theatre in Hillingdon.

Harrow Opera work in partnership with The Voice School, based at Harrow Arts Centre, who train students in musical theatre through a four-year course. Performing a fully staged opera with live orchestra represents an important opportunity and experience for these students.

The grant requested will be used for paying the orchestra, which is key to creating the opera as the composer intended.

Officer Comment

- Harrow Opera, like many amateur arts groups based in the borough, have no choice but to give their performances outside the borough because there is no suitable venue in Harrow.
- The Arts Unit has had no contact with Harrow Opera, so cannot comment on the quality of their productions. The Voice School seems to produce well-trained young singers.

The project has no identifiable means of addressing key council priorities such as social inclusion. Whilst Lifelong Learning takes place for those involved in the project, there is no attempt to make this accessible to a wider section of the Harrow community eg. through schools' performances, pre-show talks, imaginative involvement of new people in the production (where is the orchestra recruited from? Could local young people be encouraged to play side by side with the professionals?).

Report produced by Arts and Leisure

HARROW SOMALI WOMEN'S ACTION GROUP

Grant Requested: £10,000
Current grant: nil
Grant recommended: £10,000

Harrow Somali Women's Action Group (HASWAG) aims to promote the welfare of Somali women and their dependants (especially young Somali men and women). 88 out of 92 members are residents of Harrow.

HASWAG are seeking £10,000 to fund a supplementary school to support the development of literacy, numeracy and science for children and young people and promote educational achievement. 40 children and young people attend the supplementary school on 2 afternoons each week and there is a waiting list. The funding being sought will enable HASWAG to meet this additional demand. HASWAG have secured funding of £2,980 towards the total cost of the project.

Officer recommendation: £10,000 – Members may wish to consider whether there may be scope for collaboration between HASWAG and the Somali Cultural Association who have submitted similar funding applications.

Report produced by Lifelong Learning and Youth Service Manager

HARROW TAMIL SCHOOL ASSOCIATION

Grant Requested:	£5,337.50
Current grant:	nil
Grant recommended:	£2,400

The Association are seeking funding of £5,337.50 to support the running costs of the School, of which £1,800 is to provide fee concessions for parents on low incomes or those with more than one child and £600 towards the general running costs of the School. The remaining £2,937.50 is to be used to purchase IT equipment and to develop a web site. 137 out of 148 members are residents of Harrow.

The Association had reserves of £3,635 at 31 August 2003

Officer Recommendation: £2,400

Report produced by Lifelong Learning and Youth Service Manager

HERGA ROAD & MASONS AVENUE COMMUNITY ASSOCIATION

Grant requested:	£1,000
Current grant	nil
Grant recommended:	£1,000

BACKGROUND

The Association was set up in September 2003 with the following aims:

- To create and maintain a safe and pleasant living environment promoting good will, pride and community spirit in residents, businesses and the wider community.
- To promote the interests of the community by providing a forum for consultation and negotiation with the London Borough of Harrow, and with other bodies that may have an interest in the area (e.g. Wealdstone Active Community or housing associations).

GRANT REQUEST

The Association is applying for a grant of £1,000 for start up funds to cover meetings, communication costs, postage and stationery.

OFFICER COMMENT

As the Association is very new, it has not established its membership yet, apart from the 15 members of the management committee, but about 300 households are potential members. The Association intends to approach all the households in the relevant area to invite them to become members.

The Association's proposals are in line with the New Harrow Project and they already had a presentation on this. The aims of the organisation are consistent with the crime reduction strategy priorities, particularly quality of life. Both the Crime Reduction Manager and the Anti-Social Behaviour Co-ordinator support the application, but recommend that the group should develop a neighbourhood watch scheme.

The Association is not currently in receipt of funding from any source. Advised to apply to Awards for All.

Officers recommend a start up grant of £1,000.

Report produced by the Grants Unit

HINDU COUNCIL (HARROW)

Grant requested: £2,250
Current grant: Nil
Grant recommended: Nil

BACKGROUND

The Hindu Council was set up in 1998 as a non-political entity and its objects are:

- To promote the Hindu religion, be it the Jains, the Sikhs, the Vaishnavas, the Buddhists or any other relevant religion based on the Hindu philosophy.
- Advance the Education and Social Welfare of the Hindus.
- To work towards improving the quality of life for all Hindus.

GRANT REQUEST

The Hindu Council is requesting a grant of £2,250 to be spent on the following:

Part-time admin staff;

Seminars and workshops and dissemination of information on health issues;

Activities associated with Black History Month;

Capital for Information Technology.

Please, see attached budget for details.

OFFICER COMMENT

The Hindu Council is an umbrella group for some 30 affiliated organisations, some Harrow-based, some London-wide and some national.

The organisation's object of promoting the Hindu religion is not one that the Council is empowered to fund. For the seminars, workshops and dissemination of information on health issues the organisation should be advised to apply to the Harrow Primary Care Trust, which is currently inviting applications from projects addressing the following issues:

Mental Health

Older People

Access to Healthcare

Reducing Health Inequalities

The request for a capital grant for I.T. should be referred to the North- West London Community Foundation.

The cultural events in relation to Black History Month could be self-financed through charges.

Finally, the organisation is anticipating raising about £4,000 from other sources and as it has reserves of £1,134 will be able to function without a Council grant, and, therefore, the grant application for 2004/05 is not supported.

Report produced by the Grants Unit

HOME START (Family Group)

2004-05 Grant requested:	£5,284.40
Current grant:	nil
Grant recommended:	£2,496

Harrow Home Start works with families experiencing difficulties or suffering stress to prevent family crisis and breakdown. Those who receive the service have at least one child under the age of 5. The services that the organisation provides includes support in the home for as long as is necessary, a family group, a drop-in and a summer holiday play scheme.

The service is covered by a Service Level Agreement which is monitored by People First. Quarterly statistical returns are submitted by Home-Start and formal meetings are held six-monthly. Home-Start has consistently increased the number of families it helps, which now averages 160 each year, collectively, these families have approximately 200 children under 5 years of age. They provide this service with an average of 50 volunteers. The organisation is based at the Headstone Centre.

The Family Group was funded by the Community Fund but this came to an end in October 2003. Home Start can keep the Group going until the end of 2003/04 by using some of its limited reserves and slippage from other projects. However in order for the Group to continue next year they need a minimum level of funding of £2496. This figure, which differs from the figure in their application, has been discussed and agreed with Home Start.

Home Start provides valued preventative services to families with young children and works extremely well with People First Children's Services. The Family Group supports between 20 and 25 families each of whom have at least one child under 5. 61% of all referrals are from black and ethnic groups. Home Start often has a waiting list of families requiring a home visitor and the Family Group can be a way of meeting the need until a home visitor is available.

The purpose of the Group is to encourage and nurture parents who are low in self esteem, often isolated and in need of support to:

- Join in with structured group activities that help them to become more confident as a parent.
- To speak to experienced staff and volunteers who can listen constructively and encourage them in parenting skills or where other issues arise to seek appropriate help.
- To take time out for themselves and allow a volunteer to spend time with their child so that they can have a short break within the group setting.

The funding will be used to meet the cost of the Family Group Co-ordinator who runs the Group with 6 volunteers.

Funding of £2496 is therefore recommended.

Report produce by Social Services Contracts Unit

ISLAMIC AND CULTURAL SOCIETY OF HARROW

Grant Requested: £3,000
Current grant: nil
Grant recommended: £1,500

The Society are seeking funding of £3,000 to improve the salaries of teachers (securing the services of trained teachers) and to provide supporting materials for their programme of Urdu Education and Language classes. The Society receive support through concessionary lettings of Education Premises. 108 out of 122 families are residents of Harrow.

The Society had reserves of £12,991 at 31 December 2002. The Society expects to generate fees of £2,500 towards the £4,000 costs of running the school

Officer Recommendation: £1,500

Report produced by Lifelong Learning and Youth Service Manager

Jubilate!

Amount requested	£1,500
Current funding	£0
Level of funding recommended	£0

Summary of application or request

Jubilate! is a women's choir based in Harrow but with a presence across North West London. They give a number of performances a year, often for the benefit of charities and have a presence at local cultural events such as May Day at Harrow Museum. They also produced a CD last year.

Jubilate! wish to purchase new uniforms for the choir and increase the quality and level of publicity. They believe that this will enable more people from all backgrounds to join, to raise the profile of the choir, thus securing more concerts and raising more money for local charities.

Officer comment

- This application is for new uniforms for choir members and improved publicity. It is not clear from the budget how the cost of £1,500 was arrived at; they spent £100 on new sweatshirts in 2001.
- If the cost of choir uniforms is a genuine barrier to choir membership, then Jubilate! should explore other means of presentation (the majority of amateur and professional choirs stipulate all black or a combination of black and white/bright colours with some element of personal choice included).
- Last year, it was recommended that Jubilate! apply to Awards for All and approach the Arts Unit (Arts and Leisure) for help in making the application/development of their activities. This has not been taken up to date. Officers advise them again to apply.
- Jubilate! undoubtedly have a role to play in providing Lifelong Learning and leisure activities for women in Harrow. They need to demonstrate how these activities can be made more accessible to the Harrow community (only 9 members are currently living in Harrow). The Arts Unit can provide some advice and information in this respect.

Report produced by Arts and Leisure

KIDS CAN ACHIEVE

Grant Requested: £2,000
Current grant: nil
Grant recommended: £2,000

This organisation was established in 2002 and its primary focus is towards children and young people who have special educational needs. The main activities provided are therapy and play.

LBH currently has a Service Level Agreement with Kids can Achieve to provide a number of specialist children's services.

The organisation are requesting a grant of £2,000 to fund leadership to a youth group and befriending facility to teenagers who have special educational needs. The group will provide a social setting for members to make friends, take part in various activities and eventually to access wider youth and community facilities.

Officer Comment:

Kids Can Achieve is a relatively new organisation that is successfully developing services for children and young people who have special needs. The organisation is valued by People First for both the social care and educational support it provides. The proposed youth group and befriending activity will help prevent social exclusion and give much needed respite for parents and carers.

Officers support the bid and a grant of £2,000 is recommended.

Report produced by Social Service Contracts Unit

LONDON SATH SANGAM

Grant Requested: £2500
Current grant: nil
Recommended grant: decision to be deferred

London Sath Sangam is a registered charity that seeks to provide advice and assistance to low income groups in the ethnic minority communities in Harrow, Brent and Barnet in areas such as education, housing, employment and health.

The organisation is seeking funding of £2500 to teach basic computer skills to the elderly and women from the Tamil community, using volunteers and 2 laptops and 2 PCS already acquired. The intention is to hire rooms at Canon's High School or Dale Avenue Scout House to provide ICT training, with the funding sought to pay for tutor costs, internet connection, publicity and stationery. The target for the year is 40 learners trained in basic computer skills.

Over 2003/4 the organisation is receiving £350 for Black History Month and £1000 from the Trust for London. Total projected income is £13800. There are also links with Harrow College for ESOL tuition.

Officer recommendation: The ICT tuition proposed could possibly be developed in partnership with Harrow Adult and Community Learning and North West London Online, which may also be able to provide volunteer training. It would be useful to explore this before making a decision on the funding sought.

Report produced by Adult and Community Learning Section

MULTIPLE SCLEROSIS SOCIETY

Grant requested: £1,000
Current grant: nil
Grant recommended: £1,000

The Harrow Branch of the MS Society was established in 1963, it is part of a national organisation. The group aims to promote awareness of the needs of people who have MS, particularly newly diagnosed and younger people. There are currently 150 members of the Society.

For 2004-2005 the grant request is to contribute towards the cost of printing the MS Society newsletter which informs the membership of social activities, contact numbers and information.

Officer Comment:

The MS Society provides a vital link for people who are affected by Multiple Sclerosis, they are able to contribute and also benefit from the monthly newsletter. Officers would recommend grant funding of £1,000, which amounts to one third of the annual printing costs of the newsletter.

Report produced by Social Services Contracts Unit

NATIONAL COUNCIL OF VANIK ASSOCIATIONS (UK)

Grant requested: £2,500
Grant recommended: nil

This is an umbrella organisation of over 20 associations in the UK. The current request for funding is to initiate a research project in order to identify elderly Gujarati and Hindi speaking residents of Harrow who may need culturally specific support. An analysis of research findings would be used to set-up a system of support. It is envisaged that 2 part-time staff and approximately 6 volunteers would be required to carry out the project.

Officer Comment:

Officers are aware that this organisation has requested assistance with obtaining premises in Harrow and they have been advised to make an application for space at Community Premises. The organisation also seeks to support affiliated organisations who are also currently offering assistance to elders in Harrow.

Officers are aware that the Association has reserve funds (**£8,300**) and would suggest that some of this is used to carry out further research into the number of people who may require support and to continue with their application for local premises.

Report produced by the Social Services Contracts Section

PINNER CENTRE PRE-SCHOOL

Funding Request

Grant requested:	£600
Current grant	nil
Grant recommended	£600

Purpose of funding

To erect a metal fence which creates a safe and secure outdoor play area for the children

Recommendation

Pinner Centre Pre-school is registered with Ofsted and the Harrow Early Years Development and Childcare Partnership. The Pre-school provides 25 early education places for children under 5.

Having a safe and secure outdoor play and learning area is an Ofsted requirement which is detailed in the National Day Care standards.

Having read the application for funding I am happy to approve the award of £600.

Report produced by Early Years and Childcare Services Manager

SIKH IDENTITY AND KULTURE IN HARROW ASSOCIATION

Grant requested: £9,000
Grant recommended: nil

This voluntary organisation was set up in December 2002 and there are 21 members from Harrow. They aim to offer the Sikh community in Harrow, a wide range of culturally specific support, educational and leisure activities. The element of this application that relates to People First is the aim to establish a befriending service to the elderly and to people in hospital.

The resources required to set-up this programme of activities is approximately 30 volunteers from the Sikh community in Harrow, the hiring of suitable premises, transport for elderly and disabled members, promotional material and the purchase of IT equipment. Also any cultural activities arranged would need to be financed.

Officer comment:

The Sikh Identity and Kulture group estimate that there are approximately 2000 people in Harrow who belong to the Sikh community. However the group are not yet able to identify the numbers of elderly or disabled people who may benefit from a programme of support. The cost of the proposed project is substantial at £9,600, the group have secured £600 (from an undisclosed source) towards the total and Officers would recommend that they further research the local need for cultural support at home and in hospital. It is not recommended to offer a grant at the current time.

Report produced by the Social Services Contracts Section

SOMALI CULTURAL ASSOCIATION

Grant Requested:	£500
Current grant:	nil
Grant recommended:	£500

The Somali Cultural Association aims to advance the education of people of Somali origin in Harrow.

The organisation are seeking funding of £500 to support the running costs of the Saturday school which provides educational support to young Somalis in order to improve their educational achievement. The organisation fund-raised running costs of £2,400 during 2002/03.

Officer Recommendation: £500 - Members may wish to consider whether there may be scope for collaboration between the Somali Cultural Association and HASWAG who have submitted similar funding applications.

Report produced by Lifelong Learning and Youth Service Manager

SWAHILI CULTURAL ASSOCIATION

Grant requested: £3,000
Current grant: nil
Grant recommended: Consideration by Members

BACKGROUND

The Swahili Cultural Association was set up in 2001 with the following aims:

- To relieve need, hardship and distress of the Tanzanians and other Swahili-speaking communities, particularly the newly arrived refugees and asylum seekers by the provision of translation and interpretation services and advice regarding matters such as immigration, social and welfare rights, housing, community integration, education, training and employment.
- The protection, preservation and the promotion of the Swahili language and culture amongst the Tanzanian migrant and refugee communities and their descendants so that they can keep and maintain the cultural heritage of their homeland.
- The provision of facilities for recreation or other leisure time.

GRANT REQUEST

The Association is applying for a grant of £3,000 to cover reimbursement of volunteers' expenses, including travel and subsistence, running costs, such as telephone, stationery, postage, auditing cost, and contribution towards rent.

The total cost of the project is £11,030, but the Association is planning to raise £6,530 from Trusts and £1,500 from other sources.

OFFICER COMMENT

This organisation is relatively new, but nonetheless it is very well organised and very active. At present it has 43 members, of whom 33, i.e. 77% come from Harrow. The number of users is 50, of whom 35, i.e. 70% are from Harrow. Given that the organisation's membership and users fall just below the 80% threshold, officers are unable to make any recommendation other than request Members to consider the application and decide accordingly.

FUNDING RECEIVED

<u>Name of Funder</u>	<u>Amount p.a.</u>	<u>No. of years</u>	<u>No. of years left/ expiry</u>
Trust for London	£6,500	1	None
Renewal	£1,500	1	None

Report produced by the Grants Unit

Triveni Dance Company

Amount Requested	£1,950
Current funding	£0
Level of funding recommended	£0

Summary of application or request

Triveni Dance Company are a professional Kathak (South Indian) dance company resident at Harrow Arts Centre. Their activities include teaching and giving performances in Harrow and further afield, including venues such as the South Bank Centre.

They are proposing a series of 5 Kathak workshops to be offered free of charge to people from the borough who are on low incomes (proof will be required on booking). 20 places are available per workshop, and the intention is that the same 20 people take part throughout the 5-week course.

Triveni Dance Company see this project as a way of reducing social exclusion, developing their audiences in Harrow, and increasing cultural understanding.

Officer comment

- The Triveni Dance Company, led by Guru Pratap Pawar, is an artistically excellent company that has performed at prestigious venues including the South Bank Centre.
- The workshops offer an exciting opportunity for a small number of people on low incomes to work with the company over 5 weekly sessions of between 1 and 2 hours in length.
- It is not clear whether the workshops are aimed at children or adults.
- The company say that they would offer reduced fees to participants who wish to continue after this project for their regular dance classes; it is suggested that they adopt this policy at the current time if they have the financial capacity to do this.
- The overall budget for this 5-week project is £2,541, including £400 for producing 5,000 leaflets for door to door distribution; a rather inefficient method of recruiting 20 people. This makes the cost of paying tutors and administering the project over £400 per session. Triveni could consider how to work with other potential partners in the borough to target priority groups at a much lower cost eg. through Youth and Connexions, the Arts Unit, Harrow's numerous community schools and cultural groups.
- In general, despite its laudable aims, the project is unfocused, poor value for money and of limited value to the Harrow community.

Report produced by Arts and Leisure

UNIVERSAL WELFARE TRUST (RENAMED UNIVERSAL WELFARE CENTRE)

Grant requested: £5,000
Current grant: Nil
Grant recommended: Nil

BACKGROUND

The organisation was set up in 2001 with the aim of “helping women and people of all communities in times of difficulty”.

According to the application, the “main benefactors are those in the mixed-race community. Assist these marginalised people who suffer discrimination and confusion. Help those who are not familiar with the British way of life by offering guidance on integration. Advise and support single parents by providing counselling to help them cope with day-to-day problems caused by mental & physical agony. In general we offer a comprehensive service on aspects of support needed by these disregarded people. We cater for their immediate needs like food, accommodation, health and financial matters. We provide translators / interpreters in cases of language difficulties or those with communication problems. We even offer help & advice for those with relationship problems.”

GRANT REQUEST

The organisation is applying for a grant of £5,000 to “defray expenses”. The breakdown is provided in the attached expenditure budget, but it can be summarised as follows:

Stationery & postage	£180
Travel	£900
Telephone	£550
Cleaning	£ 60
Repairs & fixtures	£120
Rent	£2,160
Wages	£400
Promotional	£1,200

OFFICER COMMENT

The organisation is relatively new, with a small membership of 34 people, of whom 20, i.e. 59% are from Harrow. Clearly, the organisation fails the 80% criterion. Additionally, there is confusion within the organisation about its legal structure. The original documents received from them referred to “ Universal Law Upright Centre Limited”, which was registered on 22nd September 2003 by Companies House as a Private Limited Company. When this was questioned during the pre-assessment visit to the organisation, they decided to adopt a new constitution for a charitable organisation. On 23rd October 2003 the organisation sent the Council the Articles of Association of Universal Welfare Centre, but no Memorandum. The Articles were adopted on 17th October 2003, so it is clear that these have not yet been submitted or agreed by Companies House.

Officers are not satisfied that the group is sufficiently aware of the requirements pertaining to voluntary organisations seeking public funding. Officers did not see enough evidence that the organisation is sufficiently knowledgeable about the issues on which it purports to advise clients/users.

In view of all the above reasons, officers do not support this application.

The organisation is not in receipt from any other funding body.

Report produced by the Grants Unit

This page consists of an appendix to the above officer report regarding Universal Welfare Trust. It is exempt from publication under Paragraph 5 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that it relates to particular applicants for financial assistance provided by the Authority.

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